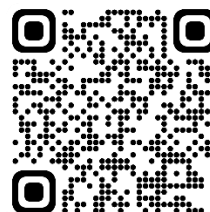


## **Guidance of Application for Pleasure Vessel Operator Grade 2 Certificate**

Candidates who obtained passes in both **Part A & Part B** of the Pleasure Vessel Operator Grade 2 (PVOC2) Examination at the Institute of Professional Examination and Knowledge (“PEAK”), may apply for PVOC2 Certificate (“Certificate”) at the Marine Department:

### **Online Application – electronic Business System (eBS)**

1. Proceed to the eBS (can be accessed by scanning the QR code on the right)  
URL: [https://ebs.mardep.gov.hk/en/pv2\\_guidance\\_notes\\_8174.php](https://ebs.mardep.gov.hk/en/pv2_guidance_notes_8174.php)
2. Read the “Notes to Applicants”, “Terms & Conditions”, “Personal Data Collection Statement”, then click “Continue” and enter the Captcha for entering the system
3. Fill in all the required information
4. Upload a copy of the required documents according to the instruction, including:
  - (i) Result Slip of Part A Exam
  - (ii) Result Slip of Part B Exam
  - (iii) Recent Photo (Passport photo not less than 450x600 pixels but not exceeding 600KB)
  - (iv) Identity document
  - (v) MD687/MD688 Eye-sight Test Certificate (Except those submitted previously and still valid)
  - (vi) MD818 Medical Fitness Certificate (Except those submitted previously and still valid)
5. Click “Continue” to the next page after the successful upload of documents, download the PDF file and check the information contained. After checking, read and tick the declaration and then click “Submit” to proceed to payment.
6. Pay the required fee of \$220 by PPS, credit card or Union Pay.
7. An eBS reference will be displayed after successful payment and a confirmation message will be sent by SMS and Email.



### **In Person**

Please fill in the form (MD682) and submit it according to the information and required documents stipulated in the Notes to Applicant of the form.

<https://www.mardep.gov.hk/en/forms/pdf/md682.pdf>

Address : Room 303, 3/F, Harbour Building, 38 Pier Road, Central.  
River Trade and Local Examination Section, Marine Department (Counter 14-16)

Office Hours : 8:30 am – 12:30 pm, 2:00 pm – 4:30 pm Monday to Friday (Except Public Holidays)

### **By Post**

Please fill in the form (MD682) and submit it according to the information and required documents stipulated in the Notes to Applicant of the form.

<https://www.mardep.gov.hk/en/forms/pdf/md682.pdf>

Address : Room 303, 3/F, Harbour Building, 38 Pier Road, Central.  
River Trade and Local Examination Section, Marine Department (Counter 14-16)

Office Hours : 8:30 am – 12:30 pm, 2:00 pm – 4:30 pm Monday to Friday (Except Public Holidays)

### **Enquiry**

River Trade and Local Examination Section, Marine Department

Tel : 2852 4349 / 2852 4895 / 2852 4714 / 2852 4896

Email : local\_crt@mardep.gov.hk

### **Form Downloading**

