



香 港 商 船 資 訊
HONG KONG MERCHANT SHIPPING INFORMATION NOTE

Report of Marine Incidents

To: Shipowners, Ship Managers, Ship Operators, Masters and Officers

Summary

This information note draws the attention of shipowners, ship managers, ship operators, masters and officers to the report of marine incident.

This Note supersedes the Hong Kong Merchant Shipping Information Note No. 45/2014.

1. It is a statutory requirement, in the event of an accident or damage to a ship, the owner or master must submit a written report to the Hong Kong Marine Department (MD) within 24 hours of the ship's arrival at its next port of call.
2. The form "Report of Marine Incident" (form number: M.O. 822 – Rev 1/2026) is served to facilitate the reporting of marine incidents. The form and its accompanying note can be accessed through the following link:

<https://www.mardep.gov.hk/en/forms/index.html#accident>
3. Owners or masters are requested to provide as much of the required information in the form as possible. If additional time is required to determine the root causes of the incident in order to draw up corrective measures, a supplementary report should be submitted as soon as practicable thereafter, in addition to the preliminary report which must be submitted within the timeframe specified above for reporting the incident.
4. For enquiries, please contact the Senior Surveyor of Ships of the Marine Accident Investigation Section at telephone number: 2852 4523; fax number: 2543 0805; or email: ss-mai@mardep.gov.hk.

Marine Department
Multi-lateral Policy Division

28 August 2026

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