

MARINE DEPARTMENT
HONG KONG, CHINA
中國香港海事處

**APPLICATION FOR CHANGE OF COMPANY NAME / COMPANY ADDRESS AND
PARTICULARS OF OWNER, DEMISE CHARTERER**

更改船東、轉管租約承租人公司名稱、公司地址及資料申請書

Merchant Shipping (Registration) Ordinance s.54

商船(註冊)條例第 54 條

Ship Name/船舶名稱: _____

Effective Date /生效日期: _____

Official No. /註冊編號: HK- _____

IMO No./國際海事組織編號: _____

If you wish to apply for more than one vessel, please fill in the particulars in the next page.

如為多於一艘船隻申請，請在第二頁繼續填寫

申請人資料 Particulars of Applicants	
☐ Full Name of Owner(s) 船東全名	
☐ Full Name of Demise Charterer 轉管租約承租人全名	

Details of Particulars to be Changed 更改資料詳情					
☐	New Address 新地址 (Note 3)				
☐	New Company Name / New Individual Owner Name 新公司名稱 / 新個人名義船東名稱 (Note 4)				
☐	New Demise Charter Period 新的轉管租約期限 (Note 5)				
Commencement date 生效日期:			to Termination date 終止日期:		
☐	New Contact details 新聯絡資料				
Tel. No 電話號碼		Fax No. 傳真號碼		E-mail 電郵	

Signature

簽署

Name in full

姓名全寫

Status

身分

Date

日期



Tick as appropriate

請在適當方格內加上「✓」號

Ship Name 船舶名稱	Official No. 註冊編號 (HK -)	IMO No. 國際海事組織編號

Notes : To facilitate entries into the Register and issue of Certificate of Registry, please provide information in English.
註 : 為方便以電腦整理資料和編印註冊證明書，請用英文填寫

**Guidance Notes for Completion of Application For Change Of Company Name / Company Address And
Particulars Of Owner, Demise Charterer Form No.: MD739**

Note 1

This form can be delivered by post or in person to “Shipping Registry, Marine Department, 3/F., Harbour Building, 38 Pier Road, Central, Hong Kong”. Application could be submitted via the Electronic Business System (eBS) or by email to hksr@mardep.gov.hk.

Note 2

Applicant should produce photocopy of HKID Card/ Passport No. (For individual Owner), Certificate of Incorporation or Registration (for corporate owner)

Note 3 (For Change of Address)

Original or photocopy of proof of new address (residential address / company address and correspondence address) which is issued not more than 3 months from now (includes printout from company particulars search from Company Registry, utility or telecommunication bills, documents issued by banks, insurance companies, government departments)

Note 4 (For Change of Company Name)

Original or photocopy of Certificate of Incorporation or Registration (for corporate owner / Demise Charterer)

Note 5 (For Change of Demise Charter Period)

A true, correct and complete copy of the demise charterparty

填寫更改船東、轉管租約承租人公司名稱、公司地址及資料申請書須知

註釋 1

你可郵寄本表格到「香港 統一碼頭道 38號海港政府大樓 3樓 船舶註冊處」，或親身到上址交付。申請也可以透過電子業務系統或以電郵方式交到 hksr@mardep.gov.hk

註釋 2

申請人需提供身份證明文件/護照的副本(個人名義的船東)，公司註冊證明書或非香港公司登記證明書(船東公司)

註釋 3 -更改地址

新地址的證明(住址/公司地址及通訊地址)正本或副本，而該地址證明需發出距今不超過三個月(包括公司註冊處網上查冊中心查閱公司資料的打印本、水電煤或電訊公司收費單、銀行、保險公司、政府部門等)

註釋 4 -更改公司名稱/個人名稱

身份證明文件的正本或副本(個人名義的代表人)；公司註冊證明書或非香港公司登記證明書(代表人公司)

註釋 5 -更改轉管租約期限

附上一份真實、正確及完整的轉管租約副本

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form will be used by Marine Department for the following purposes:

- (a) activities relating to the processing of your application in this form;
- (b) facilitating communication between Marine Department and yourself;
- (c) for any other legitimate purposes as may be required, authorized or permitted by law;
- (d) limited personal data of successful applicants may be used via the Marine Department's Internet web site for verification of the issued certificate by any third party; and
- (e) for statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquires

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Officer-in-charge
Ship Registration Services Section
Marine Department
3/F, Harbour Building
38 Pier Road, Central
Hong Kong.

收集個人資料聲明

1. 目的

海事處會使用透過本申請表所獲得的個人資料作下列用途：

- (a) 辦理有關審批你在本申請表中所提出的申請的事務；
- (b) 方便海事處與你聯絡；
- (c) 供作法例規定、授權或准許的其他合法用途；
- (d) 成功申請人的有限個人資料會用於海事處的互聯網網頁以供第三者查證本處所發出的證書；以及
- (e) 供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關的資料當事人或其中任何人的身份的形式提供。

你必須提供本申請表格所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

2. 獲轉交資料的部門／人士

你透過本申請表所提供的個人資料會向其他政府部門、決策局及有關機構，以作上述第1段所列的用途。

3. 索閱個人資料

根據《個人資料（私隱）條例》第18及22條及附表1第6條，你有權索閱和修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

4. 查詢

有關透過本申請表收集的個人資料的查詢，包括索閱及修正資料，應寄往：

香港
中環統一碼頭38號
海港政府大樓3樓
海事處船舶註冊服務組主管