

海 事 處

船舶事務科

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海港政府大樓24樓



MARINE DEPARTMENT

SHIPPING DIVISION

24/F, HARBOUR BUILDING
38 PIER ROAD
CENTRAL
HONG KONG

本處檔號 OUR REF.: MD-CSS-F02-040-04A-001
來函檔號 YOUR REF.:—
電話號碼 TEL. NO.: (852) 2852 4510
傳真號碼 FAX NO.: (852) 2545 0556
網站 WEB SITE : <http://www.mardep.gov.hk>

28 November 2025

To: Shipowners, Ship Managers, Ship Masters and Classification Societies

Dear Sir / Madam,

Dispensation/ Exemption issued outside Hong Kong Office Hours

Marine Department has launched a dedicated 24-hour hotline for urgent application of dispensation/exemption outside Hong Kong Office Hours (i.e. after 1700 Hrs and before 0830 Hrs (GMT +8 hours) on week days and full day on public holidays) from 1 May 2021. To support Hong Kong-registered ships, the dispensation/exemption certificate issued outside Hong Kong Office Hours may be issued electronically. The dedicated e-mail address for issuing dispensation/exemption is “exemption@mardep.gov.hk”.

2. If electronic issuance cannot be arranged, the dispensation/exemption letter will first be provided via e-mail, and the electronic dispensation/exemption certificate will then be issued on the next working day.

3. This circular supersedes the preceding circular dated 7 July 2021.

4. Should you have any enquiries, please contact the Senior Surveyor / Cargo Ships Safety (CSS) Section as listed below during Hong Kong Office Hours, or call our dedicated 24-hour hotline at (852) 9461 2998 anytime:

Tel.: (852) 2852 4510

Fax.: (852) 2545 0556

E-mail: ss_css@mardep.gov.hk

Yours faithfully,

(No signature on website)

(K.L. LUI)
General Manager
Ship Safety Branch
Shipping Division
for Director of Marine