



MARINE DEPARTMENT
GOVERNMENT OF THE HONG KONG
SPECIAL ADMINISTRATIVE REGION

Certificates of Proficiency for
Safety, Security and Designated Duties Training
Determinations

(2026 Edition)

Made under Section 10(3) of the
Merchant Shipping (Seafarers) (Safety, Security and Designated Duties Training) Regulation
(Cap.478AJ)

(Rev. 4/2026)

MERCHANT SHIPPING (SEAFARERS) ORDINANCE
(CHAPTER 478)

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Merchant Shipping (Seafarers) (Safety, Security and Designated Duties Training) Regulation
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Marine Department
The Hong Kong Special Administrative Region

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SECTION 1

COMMENCEMENT, INTERPRETATION & GENERAL REQUIREMENTS

1.1 Commencement

- 1.1.1 The Certificates of Proficiency for Safety, Security and Designated Duties Training Determinations (the Determinations) are made by the Seafarers' Authority (hereafter referred to as "the Authority") under powers granted by the Merchant Shipping (Seafarers) (Safety, Security and Designated Duties Training) Regulation (Cap. 478AJ) and are the third edition that shall be effected on **XX** April 2026.

1.2 Interpretation

- 1.2.1 In the Determinations, unless the context otherwise requires:

"approved" means approved or recognized by the Director of Marine;

"Authority" means the Seafarers' Authority established by section 4(1) of the Merchant Shipping (Seafarers) Ordinance, Cap. 478. For the purpose of the Determinations, Director of Marine is the Seafarers' Authority;

"Convention" means the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, as from time to time revised or amended by any revision or amendment to any provision of such Convention that applies to Hong Kong;

"Director" means the Director of Marine;

"designated security duties" means the duties designated in accordance with the ship security plan of a ship;

"fast rescue boat" means a boat complying with the requirements of the Guidelines for Fast Rescue Boats adopted by the International Maritime Organization by Resolution A.656(16);

"rescue boat" means a boat designed to rescue persons in distress and to marshal a survival craft;

"ship security officer" means a ship security officer as defined by rule 1 of the Merchant Shipping (Security of Ships and Port Facilities) Rules (Cap. 582 sub. leg. A);

"ship security plan" means a ship security plan as defined by rule 1 of the Merchant Shipping (Security of Ships and Port Facilities) Rules (Cap. 582 sub. leg. A);

"STCW Code" means the Seafarers' Training, Certification and Watchkeeping Code published by the International Maritime Organization, as from time to time revised or amended by any revision or amendment to any provision of such Code that applies to Hong Kong; and

"survival craft" means a craft of a ship capable of sustaining the lives or persons in distress from the time of abandoning the ship.

1.3 General Requirements

- 1.3.1 The subsequent sections of the Determinations set out the training and qualification requirements for Safety, Security and Designated Duties and the conditions to be satisfied by any person to qualify for a certificate of proficiency, the manner in which the attainment of such standards or the satisfaction of such conditions is to be established, the procedure for the application and issue of a certificate of proficiency.
- 1.3.2 Any person who feels aggrieved by any decision of the Authority to refuse to issue a certificate of proficiency may appeal against the decision to the Administrative Appeals Board within thirty (30) days of being informed of such decision.
- 1.3.3 The Director may, at his discretion, permit exemption from any or all of the provisions of the Determinations.

SECTION 2

CERTIFICATES OF PROFICIENCY

GENERAL PROVISIONS

2.1 Certificates of Proficiency for Safety, Security and Designated Duties Training

2.1.1 Certificate of Proficiency means any of the following certificates issued under the Merchant Shipping (Seafarers) (Safety, Security and Designated Duties Training) Regulation (Cap. 478AJ) –

- (a) Certificate of Proficiency in Basic Training;
- (b) Certificate of Proficiency in Designated Security Duties;
- (c) Certificate of Proficiency in Security Awareness;
- (d) Certificate of Proficiency for Ship Security Officers;
- (e) Certificate of Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats;
- (f) Certificate of Proficiency in Fast Rescue Boats;
- (g) Certificate of Proficiency in Advanced Fire Fighting;
- (h) Certificate of Proficiency in Medical first Aid; and
- (i) Certificate of Proficiency in Medical Care.

2.2 Application

2.2.1 The applicant for a Certificate of Proficiency for Safety, Security and Designated Duties Training must complete an application form which may be obtained from the Marine Department, Seagoing Examination and Mercantile Marine Office, or by post from:

Marine Department
Seagoing Examination and Mercantile Marine Office
3/F Harbour Building
38 Pier Road
Central
Hong Kong

The application form could also be downloaded from the Marine Department's website (<https://www.mardep.gov.hk/en/forms/index.html>).

2.2.2 Applicants should return the completed application form to the Seagoing Examination and Mercantile Marine Office together with the documents as stated in the application form.

2.2.3 The application must be accompanied by any evidence as may be necessary to establish that the requirements for the **issuance** or the conditions for renewal of the certificate being applied for have been satisfied.

2.2.4 It is important that the correct procedure for application is followed as discharges may have to be forwarded for verification which can take time, and in the absence of such verification the application cannot be processed.

2.3 Enquiries

- 2.3.1 Applicants may make enquiries about their application and when doing so, should ensure that the point on which information is sought is clearly stated. Enquiries should be addressed to:

Seagoing Examination and Mercantile Marine Office
Marine Department
3/F Harbour Building, 38 Pier Road
Central, Hong Kong

Tel. No. : (852) 2852 4383
Fax No. : (852) 2541 6754
E-mail : sssem@mardep.gov.hk

2.4 Particulars of Seagoing Service

- 2.4.1 An applicant's eligibility for a certificate of proficiency will depend, amongst other factors, on the amount of sea service performed and upon the seagoing ranks in which the applicant has served. It is, therefore, imperative that the particulars which applicants enter on the application form are accurately stated.

- 2.4.2 The amount of seagoing service set down in the Determinations for the Certificate of Proficiency for Safety, Security and Designated Duties Training is the **absolute minimum** that can be accepted. Unless applicants can prove the full amount they will not be issued with a certificate of proficiency.

2.5 Use of Information

- 2.5.1 Information required by the application form will be used by Marine Department for the process of application for and **issuance** of certificate. This information may be divulged to other departments and agencies authorised to process the information for the mentioned purposes. Limited personal data of successful applicants may be used via the Marine Department's website for verification of the issued certificate of proficiency by any third parties.

- 2.5.2 **The supply** of information is obligatory. An applicant should ensure that all the information filled in the application form is accurate. Failure to do so may, besides subject to paragraph 2.6, result in an unsuccessful application.

- 2.5.3 For making **corrections and accessing** personal data after **the** submission of application form, an applicant may contact the following officer:

Officer-in-charge
Marine Department
Seagoing Examination and Mercantile Marine Office
3/F Harbour Building, 38 Pier Road
Central,
Hong Kong

2.6 Fraud or Misrepresentation

2.6.1 Applicants are reminded that the Merchant Shipping (Seafarers) ((Safety, Security and Designated Duties Training) Regulation (Cap. 478AJ) provides that any person who, in connection with an application for the **issuance** of a certificate of proficiency:

- (a) makes a false pretence; or
- (b) supplies false information,

knowing it to be false, or not believing it to be true, commits an offence and is liable, amongst other things, to a fine and to imprisonment.

2.7 Attempted Bribery

2.7.1 Any applicant who offers an advantage to any officer of the Marine Department shall be guilty of an offence under the Prevention of Bribery Ordinance and shall be liable **upon** summary conviction to a fine and to imprisonment. Such an applicant will not be issued with a certificate for such a period as may be decided by the Director.

2.8 Quality Standards

2.8.1 The education and training courses which an applicant attends to satisfy the training requirements for the issue of a certificate of proficiency shall generally follow a quality standards system or an alternative system acceptable to the Director. A list of the approved training courses can be found **on** the Marine Department's website (https://www.mardep.gov.hk/filemanager/en/share/pub-services/pdf/crt_course.pdf).

2.9 Issue of Certificates

2.9.1 Applicants who successfully meet all the requirements for the issuance of the certificate of proficiency being applied for will be issued a certificate of proficiency. When the certificate is ready, a notification email will be sent to the applicant's email address as provided on the application form. Applicants can then download the certificate from the Marine Department's website as instructed.

2.9.2 To avoid unnecessary delays in the **issuance** of certificates, it is important that applicants should inform the Marine Department promptly of any changes to the **information provided** on the application form.

2.10 Fees

2.10.1 Applicants for the certificate of proficiency will be required to pay the **prescribed** fee (**currently the fee is NIL**) before any steps are taken to verify their eligibility for the issuance of the certificate.

2.11 Issue of Replacement Certificate

- 2.11.1 If **an entity** Certificate of Proficiency for Safety, Security and Designated Duties Training is lost, defaced or destroyed, the holder may apply to the Seagoing Examination and Mercantile Marine Office for a replacement **certificate in electronic form (with Unique Tracking Number)**. A fee will be charged for the replacement certificate unless the holder can show that the certificate **was lost, defaced or destroyed without fault on the part of the holder**. An applicant for a replacement certificate will be required to make a declaration to the Officer-in-Charge of the Seagoing Examination and Mercantile Marine Office regarding the circumstances in which the certificate was lost, defaced or destroyed. Upon the issuance of a **replacement** certificate in electronic form, the certificate that was lost, defaced or destroyed ceases to be valid.

SECTION 3

SEA SERVICE

3.1 General

- 3.1.1 This section specifies provisions relating to qualifying sea service.
- 3.1.2 Except where otherwise specified, the qualifying sea service required for a Certificate of Proficiency for Safety, Security and Designated Duties Training is the service performed in ships which proceed to sea and which are actively engaged in commercial trading.
- 3.1.3 Qualifying sea service means time spent on board ship reckoned from the date of engagement to the date of discharge. Subject to verification, as and when necessary, certificates of discharge will be accepted as proof of seagoing service.
- 3.1.4 Proof of sea service for applicants serving on Hong Kong registered ships can be verified by the Mercantile Marine Office of Marine Department. Sea service on other ships must be confirmed by the Master(s) of the ship(s) concerned, or by the Consul or other recognized authority of the flag State. However, such confirmation will not necessarily be deemed sufficient.
- 3.1.5 Calculations of voyage length for the purpose of establishing sea service should be made in calendar months and days. When it happens that an applicant has signed off and signed on again on the same day, that day may only be counted once. To calculate total sea service, the length of each voyage should be added together in months and days. The total of days should then be divided by 30 to give months, and residual days. The months should then be added as the total months.

SECTION 4

QUALIFYING REQUIREMENTS

4.1 Certification of Proficiency in Basic Training

4.1.1 To qualify for the **issuance** of a Certificate of Proficiency in Basic Training in Hong Kong, an applicant must have received safety familiarization and basic training or instruction in accordance with section A-VI/1, paragraph 2 of the STCW Code and must have met the appropriate standard of competence specified in that paragraph (standard of competence is shown in the Appendix I).

4.2 Certification of Proficiency in Designated Security Duties

4.2.1 To qualify for the **issuance** of a Certificate of Proficiency in Designated Security Duties in Hong Kong, an applicant must have met the standard of competence specified in section A-VI/6, paragraphs 6 to 8 of the STCW Code (standard of competence is shown in the Appendix II).

4.3 Certificate of Proficiency in Security Awareness

4.3.1 To qualify for the **issuance** of a Certificate of Proficiency in Security Awareness in Hong Kong, an applicant must have received security-related familiarization and security awareness training or instruction in accordance with section A-VI/6, paragraph 4 of the STCW Code and must have met the appropriate standard of competence specified in that paragraph (standard of competence is shown in the Appendix II).

4.4 Certificate of Proficiency for Ship Security Officers

4.4.1 To qualify for the **issuance** of a Certificate of Proficiency for Ship Security Officers in Hong Kong, an applicant must:

- (a) have approved seagoing service of not less than 12 months or appropriate seagoing service and knowledge of ship operations; and
- (b) have met the standard of competence for certification of proficiency as ship security officer, set out in section A-VI/5, paragraphs 1 to 4 of the STCW Code (standard of competence is shown in the Appendix II).

4.5 Certificate of Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats

4.5.1 To qualify for the **issuance** of a Certificate of Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats in Hong Kong, an applicant must:

- (a) be not less than 18 years of age;
- (b) have approved seagoing service of not less than 12 months or have attended an approved training course and have approved seagoing service of not less than six months; and
- (c) have met the standard of competence for certificates of proficiency in survival craft and rescue boats, set out in section A-VI/2, paragraphs 1 to 4 of the STCW Code (standard of competence is shown in the Appendix III).

4.6 Certificate of Proficiency in Fast Rescue Boats

4.6.1 To qualify for the **issuance** of a Certificate of Proficiency in Fast Rescue Boats in Hong Kong, an applicant must:

- (a) be the holder of a certificate of proficiency in survival craft and rescue boats other than fast rescue boats;
- (b) have attended an approved training course; and
- (c) have met the standard of competence for certificates of proficiency in fast rescue boats, set out in section A-VI/2, paragraphs 7 to 10 of the STCW Code (standard of competence is shown in the Appendix III).

4.7 Certificate of Proficiency in Advanced Fire Fighting

4.7.1 To qualify for the **issuance** of a Certificate of Proficiency in Advanced Fire Fighting in Hong Kong, an applicant must have successfully completed advanced training in techniques for fighting fires, with particular emphasis on organization, tactics and command, in accordance with the provisions of section A-VI/3, paragraphs 1 to 4 of the STCW Code and must have met the standard of competence specified in those paragraphs (standard of competence is shown in the Appendix IV).

4.8 Certificate of Proficiency in Medical First Aid

4.8.1 To qualify for the **issuance** of a Certificate of Proficiency in Medical First Aid in Hong Kong, an applicant must have met the standard of competence in medical first aid on board ship specified in section A-VI/4, paragraphs 1 to 3 of the STCW Code (standard of competence is shown in the Appendix V).

4.9 Certificate of Proficiency in Medical Care

4.9.1 To qualify for the **issuance** of a Certificate of Proficiency in Medical Care in Hong Kong, an applicant must **meet** the standard of competence in medical care on board ships specified in section A-VI/4, paragraphs 4 to 6 of the STCW Code (standard of competence is shown in the Appendix VI).

4.10 Medical Fitness Certificate

4.10.1 Proof of medical fitness is an essential requirement for the **issuance** of any certificate of proficiency. Medical fitness may be proven by the production of a certificate of medical fitness issued not more than two years beforehand by an approved medical practitioner.

4.10.2 Applicants in Hong Kong may obtain from the Mercantile Marine Office a list of medical practitioners who are approved by the Director to issue medical fitness certificates. The list **can** also be downloaded from the Marine Department's website (https://www.mardep.gov.hk/en/pub_services/pdf/regmp.pdf).

SECTION 5

REVALIDATION OF CERTIFICATES

5.1 Updating Safety and Designated Duties Training

5.1.1 The following certificates of proficiency are valid for a period of not more than 5 years from the date issued –

- (a) Certificate of Proficiency in Basic Training;
- (b) Certificate of Proficiency in Survival Craft and Rescue Boats other than Fast Rescue Boats;
- (c) Certificate of Proficiency in Fast Rescue Boats; and
- (d) Certificate of Proficiency in Advanced Fire Fighting.

5.1.2 Any person who wishes to have his/her certificates of proficiency renewed must have documentary evidence of either having completed the training course or updated their training (refresher) within the last 5 years.

SECTION 6

SECURITY-RELATED TRAININGS FOR SEAFARERS

6.1 Three Levels of Training

- 6.1.1 In addition to security-related familiarization, the security-related training consists of three levels of training: security-awareness training, training for seafarers with designated security duties and training for the ship security officer, with the training for ship security officer being the highest level. The training requirements for the higher levels of training would include the competencies of the lower levels of training. Holders of **the** Certificate of Proficiency for Ship Security Officers should not be required to undergo further training and obtain Certificate of Proficiency in Designated Security Duties and Certificate of Proficiency in Security Awareness. Similarly, seafarers holding Certificate of Proficiency in Designated Security Duties should not be required to obtain Certificate of Proficiency in Security Awareness.

APPENDIX I

STANDARDS OF COMPETENCE IN BASIC TRAINING

(1): Personal Survival Techniques

Competence (i): Survive at sea in the event of ship abandonment

Content of Assessment	Criteria for Satisfactory Assessment
Types of emergency situations which may occur such as collision, fire, foundering	Action taken on identifying muster signals is appropriate to the indicated emergency and complies with established procedures
Types of life-saving appliances normally carried on ships	
Equipment in survival craft	The timing and sequence of individual actions are appropriate to the prevailing circumstance and conditions and minimize potential dangers and threats to survival
Location of personal lifesaving appliance	
Principles concerning survival, including:	Method of boarding survival craft is appropriate and avoids dangers to other survivors
.1 value of training and drills	
.2 personal protective clothing and equipment	
.3 need to be ready for any emergency	
.4 actions to be taken when called to survival craft stations	
.5 actions to be taken when required to abandon ship	
.6 actions to be taken when in the water	
.7 actions to be taken when aboard a survival craft	
.8 main dangers to survivors	Initial actions after leaving the ship and procedures and actions in water minimize threats to survival

(2): Fire Prevention and Fire Fighting

Competence (i): Minimize the risk of fire and maintain a state of readiness to respond to emergency situations involving fire

Content of Assessment	Criteria for Satisfactory Assessment
Shipboard fire-fighting organization	Initial actions on becoming aware of an emergency conform with accepted practices and procedures
Location of fire-fighting appliances and emergency escape routes	
The elements of fire and explosion (the fire triangle)	Action taken on identifying muster signals is appropriate to the indicated emergency and complies with established procedures
Types and sources of ignition	

<p>Flammable materials, fire hazards and spread of fire</p> <p>The need for constant vigilance</p> <p>Actions to be taken on board ship</p> <p>Fire and smoke detection and automatic alarm systems</p> <p>Classification of fire and applicable extinguishing agents</p>	
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Competence (ii): Fight and extinguish fires

Content of Assessment	Criteria for Satisfactory Assessment
<p>Firefighting equipment and its location on board</p> <p>Instruction in:</p> <ol style="list-style-type: none"> .1 fixed installations .2 fire-fighter's outfits .3 personal equipment .4 fire-fighting appliances and equipment .5 fire-fighting methods .6 fire-fighting agents .7 fire-fighting procedures .8 use of breathing apparatus or fighting fires and effecting rescues 	<p>Clothing and equipment are appropriate to the nature of the fire-fighting operations</p> <p>The timing and sequence of individual actions are appropriate to the prevailing circumstances and conditions</p> <p>Extinguishment of fire is achieved using appropriate procedures, techniques and fire-fighting agents</p> <p>Breathing apparatus procedures and techniques comply with accepted practices and procedures</p>

(3): Elementary First Aid

Competence (i): Take immediate action upon encountering an accident or other medical emergency

Content of Assessment	Criteria for Satisfactory Assessment
<p>Assessment of needs of casualties and threats to own safety</p> <p>Appreciation of body structure and functions</p> <p>Understanding of immediate measures to be taken in cases of emergency, including the ability to:</p> <ol style="list-style-type: none"> .1 position casualty .2 apply resuscitation techniques .3 control bleeding 	<p>The manner and timing of raising the alarm is appropriate to the circumstances of the accident or medical emergency</p> <p>The identification of probable cause, nature and extent of injuries is prompt and complete and the priority and sequence of actions is proportional to any potential threat to life</p> <p>Risk of further harm to self and casualty is minimized at all times</p>

.4	apply appropriate measures of basic shock management	
.5	apply appropriate measures in event of burns and scalds, including accidents caused by electric current	
.6	rescue and transport a casualty	
.7	improvise bandages and use materials in the emergency kit	

(4): Personal Safety and Social Responsibilities

Competence (i): Comply with emergency procedures

Content of Assessment	Criteria for Satisfactory Assessment
Types of emergency which may occur, such as collision, fire, foundering	Initial action on becoming aware of an emergency conforms to established emergency response procedures
Knowledge of shipboard contingency plans for response to emergencies	Information given on raising alarm is prompt, accurate, complete and clear
Emergency signals and specific duties allocated to crew members in the muster list; muster stations; correct use of personal safety equipment	
Action to take on discovering potential emergency, including fire, collision, foundering and ingress of water into the ship	
Action to take on hearing emergency alarm signals	
Value of training and drills	
Knowledge of escape routes and internal communication and alarm systems	

Competence (ii): Take precautions to prevent pollution of the marine environment

Content of Assessment	Criteria for Satisfactory Assessment
Basic knowledge of the impact of shipping on the marine environment and the effects of operational or accidental pollution on it	Organizational procedures designed to safeguard the marine environment are observed at all times
Basic environmental protection procedures	
Basic knowledge of complexity and diversity of the marine environment	

Competence (iii): Observe safe working practices

Content of Assessment	Criteria for Satisfactory Assessment
<p>Importance of adhering to safe working practices at all times</p> <p>Safety and protective devices available to protect against potential hazards aboard ship</p> <p>Precautions to be taken prior to entering enclosed spaces</p> <p>Familiarization with international measures concerning accident prevention and occupational health</p>	<p>Safe working practices are observed and appropriate safety and protective equipment is correctly used at all times</p>

Competence (iv): Contribute to effective communications on board ship

Content of Assessment	Criteria for Satisfactory Assessment
<p>Understand the principles of, and barriers to, effective communication between individuals and teams within the ship</p> <p>Ability to establish and maintain effective communications</p>	<p>Communications are clear and effective at all times</p>

Competence (v): Contribute to effective human relationships on board ship

Content of Assessment	Criteria for Satisfactory Assessment
<p>Importance of maintaining good human and working relationships aboard ship</p> <p>Basic teamworking principles and practice, including conflict resolution</p> <p>Social responsibilities; employment conditions; individual rights and obligations; dangers of drug and alcohol abuse</p>	<p>Expected standards of work and behaviour are observed at all times</p>

Competence (vi): Contribute to the prevention of and response to violence and harassment, including sexual harassment, bullying and sexual assault

Content of Assessment	Criteria for Satisfactory Assessment
<p>Prevention of violence and harassment:</p> <p>Basic knowledge and understanding of violence and harassment, including sexual harassment, bullying and sexual assault, and the continuum of harm</p> <p>Basic knowledge and understanding of the consequences of violence and harassment, including sexual harassment, bullying and sexual assault on victims, perpetrators, bystanders and stakeholders, and its effects on safety, health and wellbeing</p> <p>Understand that, among others, abuse of power relations, discrimination, stress, isolation, fatigue, drugs or alcohol may contribute to violence and harassment, including sexual harassment, bullying and sexual assault</p> <p>Responding to violence and harassment:</p> <p>Ability to identify violence and harassment, including sexual harassment, bullying and sexual assault</p> <p>Basic knowledge of the action to take to intervene in and report violence and harassment, including sexual harassment, bullying and sexual assault</p> <p>Understand the basic principles of trauma-informed response and how to provide appropriate support to a victim, bystanders and self</p>	<p>Acceptable practices and Procedures designed for the prevention of violence and harassment, including sexual harassment, bullying and sexual assault are observed at all times</p> <p>Able to identify violence and harassment, including sexual harassment, bullying and sexual assault, and the continuum of harm and its effects</p> <p>Acceptable practices and Procedures designed for the intervention in and reporting of violence and harassment, including sexual harassment, bullying and sexual assault are observed at all times</p>

Competence (vii): Understand and take necessary actions to control fatigue

Content of Assessment	Criteria for Satisfactory Assessment
<p>Importance of obtaining the necessary rest</p> <p>Effects of sleep, schedules, and the circadian rhythm on fatigue</p> <p>Effects of physical stressors on seafarers</p> <p>Effects of environmental stressors in and outside the ship and their impact on seafarers</p> <p>Effects of schedule changes on seafarer fatigue</p>	<p>Fatigue management practices are observed and appropriate actions are used at all times</p>

APPENDIX II

STANDARDS OF COMPETENCE FOR SECURITY RELATED TRAINING

(1): Seafarers with Designated Security Duties

Competence (i): Maintain the conditions set out in a ship security plan

Content of Assessment	Criteria for Satisfactory Assessment
Working knowledge of maritime security terms and definitions, including elements that may relate to piracy and armed robbery Knowledge of international maritime security policy and responsibilities of Governments, companies and persons, including working knowledge of elements that may relate to piracy and armed robbery Knowledge of maritime security levels and their impact on security measures and procedures aboard ship and in the port facilities Knowledge of security reporting procedures Knowledge of procedures and requirements for drills and exercises under relevant conventions, codes and IMO circulars, including working knowledge of those that may relate to piracy and armed robbery Knowledge of the procedures for conducting inspections and surveys and for the control and monitoring of security activities specified in a ship security plan Knowledge of security-related contingency plans and the procedures for responding to security threats or breaches of security, including provisions for maintaining critical operations of the ship/port interface, and including also working knowledge of those that may relate to piracy and armed robbery	Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended Legislative requirements relating to security are correctly identified Communications within the area of responsibility are clear and understood

Competence (ii): Recognition of security risks and threats

Content of Assessment	Criteria for Satisfactory Assessment
Knowledge of security documentation, including the Declaration of Security	Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended

<p>Knowledge of techniques used to circumvent security measures, including those used by pirates and armed robbers</p> <p>Knowledge enabling recognition of potential security threats</p> <p>Knowledge enabling recognition of weapons, dangerous substances and devices and awareness of the damage they can cause</p> <p>Knowledge of crowd management and control techniques, where appropriate</p> <p>Knowledge in handling security-related information and security-related communications</p> <p>Knowledge of the methods for physical searches and non-intrusive inspections</p>	
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Competence (iii): Undertake regular security inspections of the ship

Content of Assessment	Criteria for Satisfactory Assessment
<p>Knowledge of the techniques for monitoring restricted areas</p> <p>Knowledge of controlling access to the ship and to restricted areas on board ship</p> <p>Knowledge of methods for effective monitoring of deck areas and areas surrounding the ship</p> <p>Knowledge of inspection methods relating to the cargo and ship's stores</p> <p>Knowledge of methods for controlling the embarkation, disembarkation and access while on board of persons and their effects</p>	<p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS Convention, as amended</p>

Competence (iv): Proper usage of security equipment and systems, if any

Content of Assessment	Criteria for Satisfactory Assessment
<p>General knowledge of various types of security equipment and systems, including those that could be used in case of attacks by pirates and armed robbers, including their limitations</p> <p>Knowledge of the need for testing, calibrating, and maintaining security systems and equipment, particularly whilst at sea</p>	<p>Equipment and systems operations are carried out in accordance with established equipment operating instructions and taking into account the limitations of the equipment and systems</p> <p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p>

(2): Security-awareness Duties

Competence (i): Contribute to the enhancement of maritime security through heightened awareness

Content of Assessment	Criteria for Satisfactory Assessment
Basic working knowledge of maritime security terms and definitions, including elements that may relate to piracy and armed robbery Basic knowledge of international maritime security policy and responsibilities of Governments, companies and persons Basic knowledge of maritime security levels and their impact on security measures and procedures aboard ship and in port facilities Basic knowledge of security reporting procedures Basic knowledge of security-related contingency plans	Requirements relating to enhanced maritime security are correctly identified

Competence (ii): Recognition of security threats

Content of Assessment	Criteria for Satisfactory Assessment
Basic knowledge of techniques used to circumvent security measures Basic knowledge enabling recognition of potential security threats, including elements that may relate to piracy and armed robbery Basic knowledge enabling recognition of weapons, dangerous substances and devices and awareness of the damage they can cause Basic knowledge in handling security-related information and security-related communications	Maritime security threats are correctly identified

Competence (iii): Understanding of the need for and methods of maintaining security awareness and vigilance

Content of Assessment	Criteria for Satisfactory Assessment
Basic knowledge of training drill and exercise requirements under relevant conventions, codes and IMO circulars, including those relevant for anti-piracy and anti-armed robbery	Requirements relating to enhanced maritime security are correctly identified

(3): Ship Security Officers

Competence (i): Maintain and supervise the implementation of a ship security plan

Content of Assessment	Criteria for Satisfactory Assessment
<p>Knowledge of international maritime security policy and responsibilities of Governments, companies and designated persons, including elements that may relate to piracy and armed robbery</p> <p>Knowledge of the purpose for and the elements that make up a ship security plan, related procedures and maintenance of records, including those that may relate to piracy and armed robbery</p> <p>Knowledge of procedures to be employed in implementing a ship security plan and reporting of security incidents</p> <p>Knowledge of maritime security levels and the consequential security measures and procedures aboard ship and in the port facility environment</p> <p>Knowledge of the requirements and procedures for conducting internal audits, on-scene inspections, control and monitoring of security activities specified in a ship security plan</p> <p>Knowledge of the requirements and procedures for reporting to the company security officer any deficiencies and non-conformities identified during internal audits, periodic reviews, and security inspections</p> <p>Knowledge of the methods and procedures used to modify the ship security plan</p> <p>Knowledge of security-related contingency plans and the procedures for responding to security threats or breaches of security, including provisions for maintaining critical operations of the ship/port interface, including also elements that may relate to piracy and armed robbery</p> <p>Working knowledge of maritime security terms and definitions, including elements that may relate to piracy and armed robbery</p>	<p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p> <p>Legislative requirements relating to security are correctly identified</p> <p>Procedures achieve a state of readiness to respond to changes in maritime security levels</p> <p>Communications within the ship security officer's area of responsibility are clear and understood</p>

Competence (ii): Assess security risk, threat, and vulnerability

Content of Assessment	Criteria for Satisfactory Assessment
<p>Knowledge of risk assessment and assessment tools</p> <p>Knowledge of security assessment documentation, including the Declaration of Security</p> <p>Knowledge of techniques used to circumvent security measures, including those used by pirates and armed robbers</p> <p>Knowledge enabling recognition, on a non-discriminatory basis, of persons posing potential security risks</p> <p>Knowledge enabling recognition of weapons, dangerous substances and devices and awareness of the damage they can cause</p> <p>Knowledge of crowd management and control techniques, where appropriate</p> <p>Knowledge in handling sensitive security-related information and security-related communications</p> <p>Knowledge of implementing and coordinating searches</p> <p>Knowledge of the methods for physical searches and non-intrusive inspections</p>	<p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p> <p>Procedures achieve a state of readiness to respond to changes in the maritime security levels</p> <p>Communications within the ship security officer's area of responsibility are clear and understood</p>

Competence (iii): Undertake regular inspections of the ship to ensure that appropriate security measures are implemented and maintained

Content of Assessment	Criteria for Satisfactory Assessment
<p>Knowledge of the requirements for designating and monitoring restricted areas</p> <p>Knowledge of controlling access to the ship and to restricted areas on board ship</p> <p>Knowledge of methods for effective monitoring of deck areas and areas surrounding the ship</p> <p>Knowledge of security aspects relating to the handling of cargo and ship's stores with other shipboard personnel and relevant port facility security officers</p> <p>Knowledge of methods for controlling the embarkation, disembarkation and access while on board of persons and their effects</p>	<p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p> <p>Procedures achieve a state of readiness to respond to changes in the maritime security levels</p> <p>Communications within the ship security officer's area of responsibility are clear and understood</p>

Competence (iv): Ensure that security equipment and systems, if any, are properly operated, tested and calibrated

Content of Assessment	Criteria for Satisfactory Assessment
<p>Knowledge of the various types of security equipment and systems and their limitations, including those that could be used in case of attacks by pirates and armed robbers</p> <p>Knowledge of the procedures, instructions and guidance on the use of ship security alert systems</p> <p>Knowledge of the methods for testing, calibrating, and maintaining security systems and equipment, particularly whilst at sea</p>	<p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p>

Competence (v): Encourage security awareness and vigilance

Content of Assessment	Criteria for Satisfactory Assessment
<p>Knowledge of training, drill and exercise requirements under relevant conventions, codes and IMO circulars, including those relevant to anti-piracy and anti-armed robbery</p> <p>Knowledge of the methods for enhancing security awareness and vigilance on board</p> <p>Knowledge of the methods for assessing the effectiveness of drills and exercises</p>	<p>Procedures and actions are in accordance with the principles established by the ISPS Code and the SOLAS, 1974, as amended</p> <p>Communications within the ship security officer's area of responsibility are clear and understood</p>

APPENDIX III

STANDARDS OF COMPETENCE IN SURVIVAL CRAFT, RESCUE BOATS AND FAST RESCUE BOATS

(1): Survival Craft and Rescue Boats other than Fast Rescue Boats

Competence (i): Take charge of a survival craft or rescue boat during and after launch

Content of Assessment	Criteria for Satisfactory Assessment
Construction and outfit of survival craft and rescue boats and individual items of their equipment	Preparation, boarding and launching of survival craft are within equipment limitations and enable survival craft to clear the ship safely Initial actions on leaving the ship minimize threat to survival Recovery of survival craft and rescue boats is within equipment limitations Equipment is operated in accordance with manufacturers' instructions for release and resetting
Particular characteristics and facilities of survival craft and rescue boats	
Various types of device used for launching survival craft and rescue boats	
Methods of launching survival craft into a rough sea	
Methods of recovering survival craft	
Action to be taken after leaving the ship	
Methods of launching and recovering rescue boats in a rough sea	
Dangers associated with use of on-load release devices	
Knowledge of maintenance procedures	

Competence (ii): Operate a survival craft engine

Content of Assessment	Criteria for Satisfactory Assessment
Methods of starting and operating a survival craft engine and its accessories together with the use of the fire extinguisher provided	Propulsion is available and maintained as required for manoeuvring

Competence (iii): Manage survivors and survival craft after abandoning ship

Content of Assessment	Criteria for Satisfactory Assessment
Handling survival craft in rough weather	Survival management is appropriate to prevailing circumstances and conditions
Use of painter, sea-anchor and all other equipment	
Apportionment of food and water in survival craft	
Action taken to maximize detectability and location of survival craft	

Method of helicopter rescue Effects of hypothermia and its prevention; use of protective covers and garments, including immersion suits and thermal protective aids Use of rescue boats and motor lifeboats for marshalling liferafts and rescue of survivors and persons in the sea Beaching survival craft	
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Competence (iv): Use locating devices, including communication and signalling apparatus and pyrotechnics

Content of Assessment	Criteria for Satisfactory Assessment
Radio lifesaving appliances carried in survival craft, including satellite EPIRBs and SARTs Pyrotechnic distress signals	Use and choice of communication and signalling apparatus is appropriate to prevailing circumstances and conditions

Competence (v): Apply first aid to survivors

Content of Assessment	Criteria for Satisfactory Assessment
Use of the first-aid kit and resuscitation techniques Management of injured persons, including control of bleeding and shock	Identification of the probable cause, nature and extent of injuries or condition is prompt and accurate Priority and sequence of treatment minimizes any threat to life

(2): Fast Rescue Boats

Competence (i): Understand the construction, maintenance, repair and outfitting of fast rescue boats

Content of Assessment	Criteria for Satisfactory Assessment
Construction and outfitting of fast rescue boats and individual items of their equipment Knowledge of the maintenance and emergency repairs of fast rescue boats and the normal inflation and deflation of buoyancy compartments of inflated fast rescue boats	The method of carrying out routine maintenance and emergency repairs Identify components and required equipment for fast rescue boats

Competence (ii): Take charge of the launching equipment and appliance as commonly fitted, during launching and recovery

Content of Assessment	Criteria for Satisfactory Assessment
<p>Assessment of the readiness of launching equipment and launching appliance of fast rescue boats for immediate launching and operation</p> <p>Understand the operation and limitations of the winch, brakes, falls, painters, motion-compensation and other equipment as commonly fitted</p> <p>Safety precautions during launching and recovery of a fast rescue boat</p> <p>Launching and recovery of a fast rescue boat in prevailing and adverse weather and sea conditions</p>	<p>Ability to prepare and take charge of the launching equipment and appliance during launching and recovery of a fast rescue boat</p>

Competence (iii): Take charge of a fast rescue boat as commonly fitted, during launching and recovery

Content of Assessment	Criteria for Satisfactory Assessment
<p>Assessment of the readiness of fast rescue boats and related equipment for immediate launching and operation</p> <p>Safety precautions during launching and recovery of a fast rescue boat</p> <p>Launching and recovery of a fast rescue boat in prevailing and adverse weather and sea conditions</p>	<p>Ability to take charge of a fast rescue boat during launching and recovery</p>

Competence (iv): Take charge of a fast rescue boat after launching

Content of Assessment	Criteria for Satisfactory Assessment
<p>Particular characteristics, facilities and limitations of fast rescue boats</p> <p>Procedures for the righting of a capsized fast rescue boat</p> <p>How to handle a fast rescue boat in prevailing and adverse weather and sea conditions</p> <p>Navigational and safety equipment available in a fast rescue boat</p> <p>Search patterns and environmental factors affecting their execution</p>	<p>Demonstration of operation of fast rescue boats within equipment limitations in prevailing weather conditions</p>

Competence (v): Operate a fast rescue boat engine

Content of Assessment	Criteria for Satisfactory Assessment
<p>Methods of starting and operating a fast rescue boat engine and its accessories</p>	<p>Engine is started and operated as required for manoeuvring</p>

APPENDIX IV

STANDARDS OF COMPETENCE IN ADVANCED FIRE FIGHTING

Competence (i): Control firefighting operations aboard ships

Content of Assessment	Criteria for Satisfactory Assessment
Fire-fighting procedures at sea and in port, with particular emphasis on organization, tactics and command	Actions taken to control fires are based on a full and accurate assessment of the incident, using all available sources of information The order of priority, timing and sequence of actions are appropriate to the overall requirements of the incident and to minimize damage and potential damage to the ship, injuries to personnel and impairment of the operational effectiveness of the ship Transmission of information is prompt, accurate, complete and clear Personal safety during fire control activities is safeguarded at all times
Use of water for fire-extinguishing, the effect on ship stability, precautions and corrective procedures	
Communication and coordination during fire-fighting operations	
Ventilation control, including smoke extraction	
Control of fuel and electrical systems	
Fire-fighting process hazards (dry distillation, chemical reactions, boiler uptake fires, etc.)	
Fire fighting involving dangerous goods	
Fire precautions and hazards associated with the storage and handling of materials (paints, etc.)	
Management and control of injured persons	
Procedures for coordination with shore-based fire fighters	

Competence (ii): Organize and train fire parties

Content of Assessment	Criteria for Satisfactory Assessment
Preparation of contingency plans	Composition and organization of fire control parties ensure the prompt and effective implementation of emergency plans and procedures
Composition and allocation of personnel to fire parties	
Strategies and tactics for control of fires in various parts of the ship	

Competence (iii): Inspect and service fire-detection and fire-extinguishing systems and equipment

Content of Assessment	Criteria for Satisfactory Assessment
Fire-detection systems; fixed fire-extinguishing systems; portable and mobile fire-extinguishing equipment, including appliances, pumps and rescue, salvage, life-support, personal protective and communication equipment Requirements for statutory and classification surveys	Operational effectiveness of all fire-detection and fire-extinguishing systems and equipment is maintained at all times in accordance with performance specifications and legislative requirements

Competence (iv): Investigate and compile reports on incidents involving fire

Content of Assessment	Criteria for Satisfactory Assessment
Assessment of cause of incidents involving fire	Causes of fire are identified and the effectiveness of countermeasures is evaluated

APPENDIX V

STANDARDS OF COMPETENCE IN MEDICAL FIRST AID

Competence (i): Apply immediate first aid in the event of accident or illness on board

Content of Assessment	Criteria for Satisfactory Assessment
First-aid kit	The identification of probable cause, nature and extent of injuries is prompt, complete and conforms to current first-aid practice Risk of harm to self and to others is minimized at all times Treatment of injuries and the patient's condition is appropriate and conforms to recognized first-aid practice and international guidelines
Body structure and function	
Toxicological hazards on board, including use of the Medical First Aid Guide for Use in Accidents Involving Dangerous Goods (MFAG) or its national equivalent	
Examination of casualty or patient	
Spinal injuries	
Burns, scalds and effects of heat and cold	
Fractures, dislocations and muscular injuries	
Medical care of rescued persons	
Radio medical advice	
Pharmacology	
Sterilization	
Cardiac arrest, drowning and asphyxia	

APPENDIX VI

STANDARDS OF COMPETENCE IN MEDICAL CARE

Competence (i): Provide medical care to the sick and injured while they remain on board

Content of Assessment	Criteria for Satisfactory Assessment
Care of casualty involving: <ol style="list-style-type: none"> .1 head and injuries .2 injuries of ear, nose, throat and eyes .3 external and internal bleeding .4 burns, scalds and frostbite .5 fractures, dislocations and muscular injuries .6 wounds, wound healing and infection .7 pain relief .8 techniques of sewing and clamping .9 management of acute abdominal conditions .10 minor surgical treatment .11 dressing and bandaging Aspects of nursing: <ol style="list-style-type: none"> .1 general principles .2 nursing care Diseases, including: <ol style="list-style-type: none"> .1 medical conditions and emergencies .2 sexually transmitted diseases .3 tropical and infectious diseases Alcohol and drug abuse Dental care Gynaecology, pregnancy and childbirth Medical care of rescued persons Death at sea Hygiene Disease prevention, including: <ol style="list-style-type: none"> .1 disinfection, disinfestation, de-ratting .2 vaccinations Keeping records and copies of applicable regulations:	Identification of symptoms is based on the concepts of clinical examination and medical history Protection against infection and spread of diseases is complete and effective Personal attitude is calm, confident and reassuring Treatment of injury or condition is appropriate and conforms to accepted medical practice and relevant national and international medical guides The dosage and application of drugs and medication complies with manufacturers' recommendations and accepted medical practice The significance of changes in patient's condition is promptly recognized

.1 keeping medical records	
.2 international and national maritime medical regulations	

Competence (ii): Participate in coordinated schemes for medical assistance to ships

Content of Assessment	Criteria for Satisfactory Assessment
External assistance, including: .1 radio medical advice .2 transportation of the ill and injured, including helicopter evacuation .3 medical care of sick seafarers involving co-operation with port health authorities or out-patient wards in port	Clinical examination procedures are complete and comply with instructions received The method and preparation for evacuation is in accordance with recognized procedures and is designed to maximize the welfare of the patient Procedures for seeking radio medical advice conform to established practice and recommendations



香港特別行政區政府
海事處

安全、保安及指定職責培訓合格證書
書面決定

(2026年版)

根據《商船(海員)(安全、保安及指定職責培訓)規例》(第478AJ章)
第10(3)條訂立

(2026年4月修訂)

《商船（海員）條例》
（第478章）

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第 1 章

生效日期、釋義和一般規定

1.1 生效日期

- 1.1.1 安全、保安及指定職責培訓合格證書的書面決定（下稱“書面決定”）由海員事務監督根據《商船（海員）（安全、保安及指定職責培訓）規例》（第478AJ章）所賦予的權力訂立，而此書面決定為第三版並於二零二六年四月XX日起生效。

1.2 釋義

- 1.2.1 就本書面決定而言，除文意另有所指外：

“核准”指由海事處處長核准或認可；

“監督”指《商船（海員）條例》（第478章）第4(1)條設立的海員事務監督。就書面決定而言，監督一職由海事處處長出任；

“《公約》”指《1978年海員培訓、發證和值班標準國際公約》，而凡不時有對該公約的條文作出任何修改或修訂，而該等修改或修訂適用於香港，則以該公約經該等修改或修訂的版本為準；

“處長”指海事處處長；

“指定保安職責”指按照某船舶的船舶保安計劃而指定的職責；

“快速救助艇”指符合國際海事組織藉《A.656(16)號決議》通過的《快速救助艇指引》的規定的艇隻；

“救助艇”指經設計用於拯救遇險者和組編救生艇筏的艇隻；

“船舶保安員”指《商船（船舶及港口設施保安）規則》（第582章，附屬法例A）第1條所界定的船舶保安官員；

“船舶保安計劃”指《商船（船舶及港口設施保安）規則》（第582章，附屬法例A）第1條所界定的船舶保安計劃；

“《培訓規則》”指由國際海事組織發表的《海員培訓、發證和值班規則》，而凡不時有對該規則的條文作出任何修改或修訂，而該等修改或修訂適用於香港，則以該規則經該等修改或修訂的版本為準；以及

“救生艇筏”指某船舶上的艇筏，該艇筏能自該船舶被棄的時間起，保全遇險者的生命。

1.3 一般規定

- 1.3.1 書面決定的後續部分制定有關安全、保安及指定職責的培訓和資格要求，以及任何人士獲得培訓合格證書所需滿足的條件、達到該等標準或滿足該等條件的方式、培訓合格證書的申請和發給程式。
- 1.3.2 任何人士如因監督拒絕發給培訓合格證書的決定而感到受屈，可在獲通知結果後的 30 天內，就該決定向行政上訴委員會提出上訴。
- 1.3.3 處長可自行決定允許豁免本書面決定內的任何或所有規定。

第 2 章

培訓合格證書的一般條文

2.1 安全、保安及指定職責培訓合格證書

2.1.1 培訓合格證書指任何以下一種根據《商船（海員）（安全、保安及指定職責培訓）規例》（第478AJ章）發出的證書－

- (a) 基本培訓合格證書；
- (b) 指定保安職責培訓合格證書；
- (c) 保安意識培訓合格證書；
- (d) 船舶保安員培訓合格證書；
- (e) 救生艇筏及救助艇（快速救助艇除外）培訓合格證書；
- (f) 快速救助艇培訓合格證書；
- (g) 高級消防培訓合格證書；
- (h) 急救培訓合格證書；以及
- (i) 醫護培訓合格證書。

2.2 申請

2.2.1 安全、保安及指定職責培訓合格證書的申請人須填寫申請表。申請表可於海事處遠洋航行考試及商船海員管理處或透過以下位址以郵寄方式索取：

香港中環
統一碼頭道 38號
海港政府大樓 3樓
海事處
遠洋航行考試及商船海員管理處

申請表亦可於海事處網頁下載：

(<https://www.mardep.gov.hk/tc/forms/index.html>)

2.2.2 申請人應把填妥的申請表連同表格上列明的檔，一併交回遠洋航行考試及商船海員管理處。

2.2.3 申請須附上有關的證明檔，證明已符合發出所申請的證書的規定，或已符合將有關證書續期的條件。

2.2.4 遵從正確申請程式尤為重要，因海員解職記錄可能需要送往核實，而核實過程需時。假若該等文件未經核實，則無法處理申請。

2.3 查詢

2.3.1 申請人可就其申請提出查詢，並應在查詢時確保清楚述明欲查詢的事項。如有查詢，請透過以下方式聯絡相關人員：

香港中環
統一碼頭道 38號
海港政府大樓 3樓
海事處
遠洋航行考試及商船海員管理處

電話號碼： (852) 2852 4383
傳真號碼： (852) 2541 6754
電郵地址： sssem@mardep.gov.hk

2.4 海上服務詳情

2.4.1 申請人是否符合資格取得培訓合格證書取決於多項因素，包括其從事海上服務的時間和航海的職級，因此申請人在申請表上填報的資料必須準確。

2.4.2 安全、保安及指定職責培訓合格證書的書面決定內所定的海上服務時數為**最低可接受水準**。除非申請人能就其整段海上服務時間提供證明，否則不會獲發培訓合格證書。

2.5 資料使用

2.5.1 海事處會把透過本申請表所獲得的資料用作辦理發給培訓合格證書的申請。該等資料或會透露予其他獲授權處理有關資料的部門或機構，以達致上述用途。成功申請人的有限個人資料可能會用於海事處的互聯網網頁以供第三者查證本處所發出的培訓合格證書。

2.5.2 申請人必須提供所需資料，並確保於申請表所填資料均正確無誤。否則除了受下文第 2.6 段的規限外，亦可能會導致申請不獲接納。

2.5.3 申請人在遞交申請後，如欲更改或查閱其個人資料，可聯絡以下人員：

香港中環
統一碼頭道 38號
海港政府大樓 3樓
海事處
遠洋航行考試及商船海員管理處

2.6 欺詐或失實陳述

2.6.1 申請人須注意，根據《商船（海員）（安全、保安及指定職責培訓）規例》（第478AJ章），任何人提出發給培訓合格證書的申請而：

- (a) 作出虛假表述；或
- (b) 提供虛假資料，

並且明知該表述或資料是虛假的，或沒有合理理由相信該表述或資料是真實的，即屬犯罪，一經定罪，可處罰款及監禁。

2.7 企圖賄賂

2.7.1 申請人如向海事處人員提供利益，即觸犯《防止賄賂條例》，一經循簡易程式定罪，可處罰款和監禁。該申請人在處長所定期限內不會獲發培訓合格證書。

2.8 質素標準

2.8.1 申請人為符合獲發培訓合格證書的培訓規定而參加的教育和培訓課程，一般須遵循一套質素標準系統或處長所接受的替代系統。獲核准的培訓課程名單見於海事處網頁：

(https://www.mardep.gov.hk/filemanager/en/share/pub-services/pdf/crt_course.pdf)。

2.9 發出培訓合格證書

2.9.1 申請人若符合獲發培訓合格證書的規定，便會獲發其申請的培訓合格證書。證書製作完成後，將向申請人在申請表上填寫的電子郵件地址發送通知郵件。申請人隨後可依照海事部門網站的指示下載證書。

2.9.2 若申請表上填報的資料有任何更改，申請人須盡快通知海事處，以免在獲發培訓合格證書時出現不必要的延誤。

2.10 費用

2.10.1 申請培訓合格證書的人士須先繳付指明費用(現時指明費用為\$0)，之後有關方面才會開始核實其就發給培訓合格證書的申請資格。

2.11 補發培訓合格證書

- 2.11.1 若持有人的實體安全、保安及指定職責培訓合格證書已遺失、遭污損或遭損毀，可向遠洋航行考試及商船海員管理處申請補發電子證書〈有獨有的追蹤編號〉。除非持有人能證明其培訓合格證書並非因他的錯失所導致，否則須繳付補發費用。補發證書的申請人須就遺失、遭污損或遭損毀證書的情況向遠洋航行考試及商船海員管理處主管作出申報。培訓合格證書一經補發，已遺失、遭污損或遭損毀的培訓合格證書即告失效。

第 3 章

海上服務資格

3.1 一般條文

- 3.1.1 本章訂定有關合資格海上服務資歷的條文。
- 3.1.2 除另有指明外，安全、保安及指定職責培訓合格證書所規定的合資格海上服務資歷，須在行駛出海且積極參與商業貿易的船上提供。
- 3.1.3 符合資格的海上服務資歷是指由上船任職之日起計至解職之日為止在船上所用的時間。除非有必要進行核實，否則已清楚列載有關資料的解職證明書會獲接納為海上服務資歷的證明。
- 3.1.4 於香港籍船舶上服務的申請人，其海上服務的證明可由海事處商船海員管理處核實。在其他國籍船舶上工作的海上服務的證明，則須由相關船隻的船長、領事或其船旗國認可機關確認。然而，有關確認未必足以符合規定。
- 3.1.5 為確定海上服務時長而計算的航程期須以曆月和曆日為準。若申請人於同一日內解約離船並再次簽訂僱用合約，則該日只可計算一次。要計算海上服務的總時長，須把每段航程期以月和日相加，然後把日數的總和除以30得出月數和餘下的日數，最後再把得出的月數相加成為總月數。

第 4 章

資格準則

4.1 基本培訓合格證書

4.1.1 為符合資格於香港取得基本培訓合格證書，申請人須按照《培訓規則》第 A-VI/1 節第 2 款的規定，接受安全熟習和基本培訓或指導，並達到該款指明的相應適任標準（適任標準見**附錄I**）。

4.2 指定保安職責培訓合格證書

4.2.1 為符合資格於香港取得指定保安職責培訓合格證書，申請人須按達到《培訓規則》第 A-VI/6 節第 6至8 款指明的適任標準（適任標準見**附錄II**）。

4.3 保安意識培訓合格證書

4.3.1 為符合資格於香港取得保安意識培訓合格證書，申請人須按照《培訓規則》第 A-VI/6 節第 4 款的規定，接受與保安相關的熟習和保安意識培訓或指導，並達到該款指明的相應適任標準（適任標準見**附錄II**）。

4.4 船舶保安員培訓合格證書

4.4.1 為符合資格於香港取得船舶保安員培訓合格證書，申請人必須：

- (a) 具有至少12個月經認可的海上服務資歷或相應的海上服務資歷和船舶操作知識；以及
- (b) 達到《培訓規則》第A-V/5節第1至4款訂明的船舶保安員培訓合格證書的適任標準（適任標準見**附錄II**）。

4.5 救生艇筏及救助艇（快速救助艇除外）培訓合格證書

4.5.1 為符合資格於香港取得救生艇筏及救助艇（快速救助艇除外）培訓合格證書，申請人必須：

- (a) 已年滿18歲；
- (b) 具有至少12個月經認可的海上服務資歷，或曾參加經認可的培訓課程和具有至少六個月經認可的海上服務資歷；以及
- (c) 達到《培訓規則》第A-VI/2節第1至4款訂明的救生艇筏及救助艇培訓合格證書的適任標準（適任標準見**附錄III**）。

4.6 快速救助艇培訓合格證書

- 4.6.1 為符合資格於香港取得快速救助艇培訓合格證書，申請人必須：
- (a) 持有救生艇筏及救助艇（快速救助艇除外）培訓合格證書；
 - (b) 曾參加經認可的培訓課程；以及
 - (c) 達到《培訓規則》第A-VI/2節第7至10款訂明的快速救助艇培訓合格證書的適任標準（適任標準見**附錄III**）。

4.7 高級消防培訓合格證書

- 4.7.1 為符合資格於香港取得高級消防培訓合格證書，申請人必須按照《培訓規則》第A-VI/3節第1至4款的規定，成功完成滅火技巧（尤其有關消防組織、戰術及指揮方面）的高級培訓，並達到上述各款指明的適任標準（適任標準見**附錄IV**）。

4.8 急救培訓合格證書

- 4.8.1 為符合資格於香港取得急救培訓合格證書，申請人必須達到《培訓規則》第A-VI/4節第1至3款所指明有關在船上提供急救的適任標準（適任標準見**附錄V**）。

4.9 醫護培訓合格證書

- 4.9.1 為符合資格於香港取得醫護培訓合格證書，申請人必須達到《培訓規則》第A-VI/4節第4至6款所指明有關在船上提供醫療護理的適任標準（適任標準見**附錄VI**）。

4.10 健康證明書

- 4.10.1 證明健康狀況乃發出任何培訓合格證書的必要要求。申請人可透過出示由認可醫生在過去兩年內簽發的健康證明書來證明健康狀況良好。
- 4.10.2 身處香港的申請人可向商船海員管理處索取由處長核准可簽發健康證明書的醫生名單。該名單也可在海事處網頁下載：
<https://www.mardep.gov.hk/filemanager/en/share/pub-services/pdf/regmp.pdf>。

第 5 章

培訓合格證書的續期

5.1 更新有關安全及指定職責培訓的知識

5.1.1 下列培訓合格證書的有效期自該證書的簽發日期起計不得超逾五年－

- (a) 基本培訓合格證書；
- (b) 救生艇筏及救助艇（快速救助艇除外）培訓合格證書；
- (c) 快速救助艇培訓合格證書；以及
- (d) 高級消防培訓合格證書。

5.1.2 任何人如欲為其合格證書續期，必須提供過去五年內完成相關培訓課程或知識更新課程（複修課程）的證明文件。

第 6 章

為海員提供的保安相關培訓

6.1 三個級別的培訓

- 6.1.1 除與保安相關的熟習培訓外，與保安相關的培訓可分為三個級別，包括保安意識培訓、指定保安職責培訓和船舶保安員培訓，當中船舶保安員培訓屬最高級別培訓。較高級別培訓的要求已涵蓋較低級別培訓的適任能力。因此，船舶保安員培訓合格證書的持有人無需為獲取指定保安職責培訓合格證書及保安意識培訓合格證書而再接受培訓。同樣，持有指定保安職責培訓合格證書的海員亦無需因獲取保安意識培訓合格證書而再接受培訓。

附錄 I

基本培訓的適任標準

(1): 個人求生技能

適任 (i): 棄船時的海上逃生

評估內容	通過評估的準則
可能發生的緊急情況類型，例如碰撞、失火、沉沒 船舶通常配備的救生設備類型 救生艇筏上的設備 個人救生設備的位置 逃生原則，包括： .1 培訓和演習的價值 .2 個人防護衣物和裝備 .3 為緊急應變作好準備的必要性 .4 被召喚到救生艇筏站時應採取的行動 .5 在需要棄船時應採取的行動 .6 在水中應採取的行動 .7 在救生艇筏上應採取的行動 .8 生還者面臨的主要危險	在識別出集合信號時採取的行動切合所示的緊急情況並符合既定程式 個別行動的時機和次序切合當時的環境和狀況，並盡可能減低對逃生的潛在危險和威脅 使用適當方法登上救生艇筏，並避免對其他生還者構成危險 離船後的初步行動以及在水中的程式和行動均盡可能減低對逃生的威脅

(2): 防火和滅火

適任 (i): 盡可能減低火災風險，並保持準備狀態以應對火災的緊急情況

評估內容	通過評估的準則
船上的消防組織工作 消防設備的位置和緊急逃生路線 火災和爆炸的基本要素（火三角） 著火類型和著火源 易燃物料、火災危害和火勢蔓延	意識到發生緊急情況時採取的初步行動符合公認的做法和程式 在識別出集合信號時採取的行動切合所示的緊急情況並符合既定程式

<p>時刻保持警覺的必要性</p> <p>在船上應採取的行動</p> <p>火災及煙霧偵測和自動警報系統</p> <p>火災分類和適用的滅火劑</p>	
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適任 (ii): 撲滅火災

評估內容	通過評估的準則
<p>消防設備及其在船上的位置</p> <p>有關下列各項的指令：</p> <ol style="list-style-type: none"> .1 固定裝置 .2 消防員裝備 .3 個人裝備 .4 消防裝置和設備 .5 滅火方法 .6 滅火劑 .7 滅火程式 .8 佩戴呼吸器，或滅火並進行救援 	<p>衣物和裝備切合消防行動的性質</p> <p>個別行動的時機和次序切合當時的環境和狀況</p> <p>使用恰當的程式、技術和滅火劑撲滅火災</p> <p>使用呼吸器的程式和技術符合公認的做法和程式</p>

(3): 簡單急救

適任 (i): 遇到意外或其他醫療緊急事故時立即採取行動

評估內容	通過評估的準則
<p>評估傷患的需要和自身安全面臨的威脅</p> <p>對人體結構和功能的理解</p> <p>對緊急情況下應立即採取的措施的理解，包括下列各項能力：</p> <ol style="list-style-type: none"> .1 安放傷患 .2 採用復甦法 .3 止血 .4 採用適當的基本休克處理措施 .5 採用適當措施處理燒傷和燙傷，包括由電流引起的事故 .6 救助和運送傷患 	<p>發出警報的方式和時機切合意外或醫療緊急事故</p> <p>迅速並完全識別受傷的可能原因、性質和程度，而行動的優先順序與任何潛在的生命威脅相稱</p> <p>時刻將對自己和傷患造成進一步損害的風險降至最低</p>

.7 臨時用繃帶包紮並使用急救包內的物品	
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(4): 個人安全和社會責任

適任 (i): 遵守緊急程式

評估內容	通過評估的準則
可能發生的緊急情況種類，例如碰撞、失火、沉沒 有關應對緊急情況的船上應變計劃的知識 緊急信號和應變部署表中為船員指定的具體職責；集合站；正確使用個人安全設備 發現潛在緊急情況（包括失火、碰撞、沉沒和船舶進水）時應採取的行動 聽到緊急警報信號時應採取的行動 培訓和演習的價值 對逃生路線、內部通訊和警報系統的理解	意識到緊急情況後的初步行動符合既定的應變程式 警報提供的資料迅速、準確、完整和清晰

適任 (ii): 採取措施防止污染海洋環境

評估內容	通過評估的準則
有關航運對海洋環境的影響以及因操作或意外所引致的污染對海洋環境影響的基本知識 環境保護的基本程式 有關海洋環境多樣性和複雜性的基本知識	時刻遵循旨在保護海洋環境的組織程式

適任 (iii): 遵守安全工作做法

評估內容	通過評估的準則
時刻遵守安全工作做法的重要性 為防止船上潛在危險而提供的安全和保護裝置 進入密閉空間前應採取的預防措施 熟悉有關預防意外和職業健康的國際措施	時刻遵守安全工作做法，並正確使用適當的安全和保護裝備

適任 (vi): 促進船上的有效溝通

評估內容	通過評估的準則
對船上個人和團隊之間有效溝通的原則及障礙的理解 建立和維持有效溝通的能力	時刻保持通訊清楚有效

適任 (v): 促進船上良好有效的人際關係

評估內容	通過評估的準則
維持船上良好人際和工作關係的重要性 團隊合作的基本原則和做法，包括解決衝突 社會責任；僱用條件；個人權利和義務；濫用藥物和酗酒的危險	時刻遵守預期的工作和行為標準

適任 (vi): 促進防止和應對暴力和騷擾，包括性騷擾、欺凌和性侵犯

評估內容	通過評估的準則
<p>防止暴力和騷擾：</p> <p>暴力和騷擾，包括性騷擾、欺凌和性侵犯以及持續傷害的基本知識和理解</p> <p>暴力和騷擾，包括性騷擾、欺凌和性侵犯對受害者、施暴者、旁觀者、利益攸關者的後果及其對安全、健康和福祉的影響的基本知識和理解</p> <p>理解濫用權力關係、歧視、壓力、孤立、疲勞、毒品或酒精等可能導致暴力和騷擾，包括性騷擾、欺凌和性侵犯</p> <p>應對暴力和騷擾：</p> <p>識別暴力和騷擾，包括性騷擾、欺凌和性侵犯的能力</p> <p>採取行動幹預和報告暴力和騷擾，包括性騷擾、欺凌和性侵犯的基本知識</p> <p>理解創傷知情應對的基本原則，以及如何向受害者、旁觀者和自己提供適當的支援</p>	<p>始終遵守旨在防止暴力和騷擾，包括性騷擾、欺凌和性侵犯的可接受的做法和程式</p> <p>能夠識別暴力和騷擾，包括性騷擾、欺凌和性侵犯，以及持續傷害及其影響</p> <p>始終遵守旨在幹預和報告暴力和騷擾，包括性騷擾、欺凌和性侵犯的可接受的做法和程式</p>

適任 (vii): 理解並採取必要措施控制疲勞

評估內容	通過評估的準則
充分休息的重要性 睡眠、作息時間與生理節奏對疲勞的影響 身體壓力對海員的影響 船舶內外環境的壓力源對海員的影響 作息時間改變對海員疲勞的影響	時刻遵循疲勞管理的做法並採取適當的措施

附錄 II

與保安相關培訓的適任標準

(1): 有指定保安職責的海員

適任 (i): 保持船舶保安計劃所設定的狀態

評估內容	通過評估的準則
<p>海上保安術語和定義的工作知識，包括可能與海盜和武裝搶劫有關的術語的內容</p> <p>國際海上保安政策和政府、公司及個人職責的知識，包括可能與海盜和武裝搶劫有關的工作知識</p> <p>海上保安級別及其對船上和港口設施的保安措施和程式所造成影響的知識</p> <p>保安匯報程式的知識</p> <p>對相關公約、規則和國際海事組織通函規定的演練和演習程式和要求的理解，包括與海盜和武裝搶劫有關的工作知識</p> <p>對進行檢查和檢驗、控制並監控船舶保安計劃所列明保安活動的程式的理解</p> <p>對與保安相關的應變計劃和應對保安威脅或保安違規的程式（包括保持船／岸介面關鍵操作的規定）的理解，以及可能與海盜和武裝搶劫有關的工作知識</p>	<p>程式和措施符合《國際船舶和港口設施保安規則》和經修訂的《1974年國際海上人命安全公約》的既定原則</p> <p>正確識別與保安相關的法規要求</p> <p>職責範圍內的溝通清晰明瞭</p>

適任 (ii): 識別安全風險和威脅

評估內容	通過評估的準則
<p>有關保安檔的知識，包括保安聲明</p> <p>用以規避保安措施的技術的知識，包括海盜和武裝搶劫分子所使用的技術</p> <p>識別潛在安全威脅的知識</p> <p>識別武器、危險物質和裝置的知識，並清楚它們可能造成的損害</p> <p>人羣管理和控制的技巧（如適用）</p> <p>處理保安相關資訊和通訊的知識</p> <p>搜身和使用非侵入性檢查方法的知識</p>	<p>程式和措施符合《國際船舶和港口設施保安規則》和經修訂的《1974年國際海上人命安全公約》的既定原則</p>

適任 (iii): 定期進行船舶保安檢查

評估內容	通過評估的準則
<p>對限制區域監控技術的理解</p> <p>對控制船舶和船上限制區域的進出通道的理解</p> <p>對有效監控甲板區域和船舶周圍環境的方法的理解</p> <p>對與貨物和船舶物料相關檢查方法的理解</p> <p>對控制人員及其物品上落船和在船上出入的方法的理解</p>	<p>程式和措施符合《國際船舶和港口設施保安規則》和經修訂的《國際海上人命安全公約》的既定原則</p>

適任 (iv): 正確使用保安設備和系統（如有）

評估內容	通過評估的準則
<p>各種保安設備和系統的一般知識，包括在遭到海盜和武裝搶劫分子攻擊時可使用的設備和系統，以及其局限性</p> <p>對測試、校準和維護保安系統和設備的必要性的理解，特別是在海上的情況下</p>	<p>按照既定的操作指示操作設備和系統，並考慮到其局限</p> <p>程式和措施符合《國際船舶和港口設施保安規則》和經修訂的《1974年海上人命安全公約》的既定原則</p>

(2): 保安意識

適任 (i): 通過提高意識來加強海上保安

評估內容	通過評估的準則
<p>海上保安術語和定義的基本工作知識，包括可能與海盜和武裝搶劫有關的內容</p> <p>國際海上保安政策和政府、公司及個人責任的基本知識</p> <p>海上保安級別及其對船上和港口設施保安措施和程式所造成的影響的基本知識</p> <p>保安匯報程式的基本知識</p> <p>與保安相關的應變計劃的基本知識</p>	<p>正確識別有關加強海上保安的要求</p>

適任 (ii): 識別保安威脅

評估內容	通過評估的準則
<p>規避保安措施的技術的基本知識</p> <p>識別潛在保安威脅的基本知識，包括與海盜和武裝搶劫有關的內容</p> <p>識別武器、危險物質和裝置的基本知識，並清楚它們可能造成的損害</p> <p>處理保安相關資訊和通訊的基本知識</p>	<p>正確識別海上保安威脅</p>

適任 (iii): 瞭解保持保安意識和警覺的必要性和方法

評估內容	通過評估的準則
<p>對相關公約、規則和國際海事組織通函中關於培訓、演練和演習要求的基本知識，包括與防海盜和防武裝搶劫有關的知識</p>	<p>正確識別有關加強海上保安的要求</p>

(3): 船舶保安員

適任 (i): 保持並監督船舶保安計劃的實施

評估內容	通過評估的準則
<p>對國際海上保安政策和政府、公司及指定人員的責任的理解，包括可能與海盜及武裝搶劫有關的內容</p> <p>對船舶保安計劃、相關程式及保存記錄的目的和要素的理解，包括與海盜及武裝搶劫有關的內容</p> <p>對實施船舶保安計劃和通報保安事故所採用的程式的理解</p> <p>對海上保安級別和船上及港口設施環境中相應保安措施和程式的理解</p> <p>對船舶保安計劃規定的保安活動進行內部審核、實地檢查、控制和監督的要求和程式的理解</p> <p>關於向公司保安員報告內部審核、定期審查和保安檢查期間發現的任何缺陷和不符合項的要求和程式的理解</p> <p>對修改船舶保安計劃所用方法和程式的理解</p> <p>對與保安相關的應變計劃和應對保安威脅或保安違規的程式（包括保持船／港介</p>	<p>程式和行動符合《國際船舶和港口設施保安規則》和經修訂的《1974年國際海上人命安全公約》的既定原則</p> <p>正確識別與保安有關的法規要求</p> <p>程式處於就緒狀態，以應對海上保安級別的變化</p> <p>船舶保安員職責範圍內的溝通清晰明瞭</p>

面關鍵操作的規定)的理解，以及可能與海盜及武裝搶劫有關的內容	
海上保安術語和定義的工作知識，包括可能與海盜及武裝搶劫有關的內容	

適任 (ii): 評估保安風險、威脅和弱點

評估內容	通過評估的準則
風險評估和評估工具的知識 有關保安評估檔的知識，包括保安聲明 用以規避保安措施的技術的知識，包括海盜及武裝搶劫分子所使用的技術 在非歧視的基礎上識別構成潛在保安風險的人員的知識 識別武器、危險物質和裝置的知識，並清楚它們可能造成的損害 人羣管理和控制的技巧（如適用） 處理敏感的保安資訊和保安通訊的知識 實施和協調搜查的知識 搜身和使用非侵入性檢查方法的知識	程式和行動符合《國際船舶和港口設施保安規則》和經修訂的《1974年國際海上人命安全公約》的既定原則 程式處於就緒狀態，以應對海上保安級別的變化 船舶保安員職責範圍內的溝通清晰明瞭

適任 (iii): 定期進行船舶檢查，以確保實施和維持適當的保安措施

評估內容	通過評估的準則
對指定和監測限制區域的要求的理解 對控制船舶和船上限制區域的進出通道的理解 對甲板區和船舶周圍區域進行有效監控的方法的理解 與船上其他人員和有關港口設施保安員處理貨物和船舶物料的保安知識 控制人員及其物品上下船和在船上出入的方法	程式和行動符合《國際船舶和港口設施保安規則》和經修訂的《1974年國際海上人命安全公約》的既定原則 程式處於就緒狀態，以應對海上保安級別的變化 船舶保安員職責範圍內的溝通清晰明瞭

適任 (iv): 確保適當地操作、測試和校準保安設備和系統（如有）

評估內容	通過評估的準則
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<p>對各種保安設備和系統及其局限的理解，包括在遭到海盜及武裝搶劫分子襲擊時可以使用的設備和系統</p> <p>對使用船舶保安警報系統的程式、說明和指南的理解</p> <p>對測試、校準和維護保安系統和設備的方法（尤其是在海上）的理解</p>	<p>程式和行動符合《國際船舶和港口設施保安規則》和經修訂的《1974年國際海上人命安全公約》的既定原則</p>
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適任 (v): 鼓勵保安意識和警覺性

評估內容	通過評估的準則
<p>對相關公約、規則及國際海事組織通函中關於培訓、演練和演習要求的理解，包括與防海盜及防武裝搶劫有關的知識</p> <p>對加強船上保安意識和警覺性的方法的知識</p> <p>對演練和演習效果評估方法的理解</p>	<p>程式和行動符合《國際船舶和港口設施保安規則》和經修訂的《1974年國際海上人命安全公約》的既定原則</p> <p>船舶保安員職責範圍內的溝通清晰明瞭</p>

附錄 III

救生艇筏、救助艇及快速救助艇的適任標準

(1): 救生艇筏和救助艇（快速救助艇除外）

適任 (i): 在釋放過程中和釋放後掌控救生艇筏或救助艇

評估內容	通過評估的準則
救生艇筏和救助艇及其個別設備項目的構造和裝備 救生艇筏和救助艇的特點和設施 用於釋放救生艇筏和救助艇的各種裝置 在惡劣的海面情況下釋放救生艇筏的方法 回收救生艇筏的方法 棄船後應採取的行動 在惡劣的海面情況下釋放和回收救助艇的方法 使用負載釋放裝置所構成的危險 有關維護保養程式的知識	在設備的限制下準備、登乘和釋放救生艇筏，並使救生艇筏能安全駛離船舶 棄船時的初步行動能盡量減低對生命的威脅 在設備的限制下回收救生艇筏和救助艇 根據製造商有關釋放和重置的指引來操作設備

適任 (ii): 操作救生艇筏的發動機

評估內容	通過評估的準則
啟動和操作救生艇筏的發動機及其輔助裝置的方法，以及使用所提供的滅火器	根據操縱的需要提供並保持推進力

適任 (iii): 棄船後照顧生還者和救生艇筏

評估內容	通過評估的準則
在惡劣天氣下操作救生艇筏 使用繫艇索、海錨和所有其他設備 配給救生艇筏的食物和水 為盡量擴大救生艇筏被探測到的機率和位置而採取的行動 運用直升機進行拯救的方法 失溫症的影響及預防措施；使用保護罩和防護衣物，包括保暖救生衣和保溫用具	逃生管理切合當時的環境和狀況

使用救助艇和機動救生艇來集結救生筏和拯救生還者及海上人士 救生艇筏搶灘	
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適任 (iv): 使用定位裝置，包括通訊和信號裝置及煙火信號

評估內容	通過評估的準則
救生艇筏所攜帶的無線電救生設備，包括衛星應急無線電示位標和搜救雷達應答器 煙火遇險信號	通訊和信號裝置的使用和選擇切合當時的環境和狀況

適任 (v): 為生還者施行急救

評估內容	通過評估的準則
使用急救箱和復甦技術 處理傷者，包括控制出血和休克	迅速和準確地識別受傷情況或病情的可能原因、性質和程度 治療的優次順序盡量減低任何對生命的威脅

(2): 快速救助艇

適任 (i): 瞭解快速救助艇的構造、保養、維修和裝備

評估內容	通過評估的準則
快速救助艇及其個別設備項目的構造和裝備 有關快速救助艇的保養和緊急維修，以及已充氣快速救助艇浮力艙的正常充氣和放氣的知識	進行日常保養和緊急維修的方法 識別高速救助艇的部件及所需的設備

適任 (ii): 在釋放和回收過程中負責通常配置的放艇設備和裝置

評估內容	通過評估的準則
評估快速救助艇的放艇設備和放艇裝置可供即時釋放和操作的狀況 瞭解絞車、制動器、車索、繫艇索、運動補償和其他常配設備的操作和限制 釋放和回收快速救助艇過程中須採取的安全措施	在釋放和回收快速救助艇過程中具備準備和掌控放艇設備和裝置的能力

在當時和惡劣天氣和海面情況下釋放和回收快速救助艇	
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適任 (iii): 在釋放和回收過程中掌控通常配置的快速救助艇

評估內容	通過評估的準則
評估快速救助艇及其相關設備可供即時釋放和操作的狀況 釋放和回收快速救助艇過程中須採取的安全措施 在當時和惡劣天氣和海面情況下釋放和回收快速救助艇	在釋放和回收過程中具備掌控快速救助艇的能力

適任 (iv): 在釋放後掌控快速救助艇

評估內容	通過評估的準則
快速救助艇的具體特點、設施和限制 扶正傾覆的快速救助艇的程式 如何在當時和惡劣天氣和海面情況下操作快速救助艇 快速救助艇上可供使用的導航和安全設備 搜索方式和影響其執行的環境因素	在當時的天氣狀況及設備的限制下示範操作快速救助艇

適任 (v): 操作快速救助艇的發動機

評估內容	通過評估的準則
啟動和操作快速救助艇的發動機及其附屬裝置的方法	根據操縱的需要啟動和操作發動機

附錄 IV

高級消防培訓的適任標準

適任 (i): 掌控船上的消防作業

評估內容	通過評估的準則
海上和港口的消防程式，重點是組織、策略和指揮 使用水進行滅火、對船舶穩性的影響、預防措施和糾正程式 消防作業期間的通訊和協調 通風控制，包括排煙 燃料和電氣系統的控制 消防過程的危害（乾餾、化學反應、鍋爐煙道著火等） 撲滅涉及危險貨物的火警 與積載和搬運材料（油漆等）有關的消防預防措施和危害 處理和控制傷者 與岸上消防人員協調的程式	根據完整和準確的事故評估來採取行動控制火災，並利用所有可用的資料來源 行動的優次、時機和順序切合事故的整體需求，並盡量減少船舶的損毀或潛在損毀、人員受傷和對船舶操作效率的影響 迅速、準確、完整和清楚地傳遞資料 人身安全在滅火行動中時刻受到保護

適任 (ii): 組織和培訓滅火隊

評估內容	通過評估的準則
制定應急計劃 滅火隊人員的組成和分配 在船舶各部分控制火警的策略和手法	滅火隊的組成和組織確保能夠迅速和有效地實施應急計劃和程式

適任 (iii): 檢查和保養火警探測和滅火系統及設備

評估內容	通過評估的準則
火警探測系統；固定式滅火系統；可攜式和流動滅火設備，包括裝置、泵以及拯救、打撈、維持生命、個人保護和通訊設備 法定和入級檢驗的要求	時刻按照性能規格和法例要求，維持所有火警探測和滅火系統和設備的運作效能

適任 (iv): 為涉及火警的事故進行調查和編製報告

評估內容	通過評估的準則
評估涉及火警事故的起因	查明起火原因，並評估預防措施的成效

附錄 V

急救培訓的適任標準

適任 (i): 在船上發生事故或疾病時立即施行急救

評估內容	通過評估的準則
急救包 身體構造和功能 船上的毒性危害，包括使用《涉及危險品意外醫療急救指引》（《急救指引》）或其國家的同等規定 檢查傷者或病人 脊椎損傷 燒傷、燙傷和冷、熱影響 骨折、脫位和肌肉損傷 獲救人士的醫療護理 無線電醫務諮詢 藥理學 消毒 心跳停頓、遇溺和窒息	迅速和完整地識別受傷的可能原因、性質和程度，並符合現行的急救做法 時刻將傷害自己和他人的風險降至最低 適當處理傷病者的狀況，並符合公認的急救做法和國際指引

附錄 VI

醫護培訓的適任標準

適任 (i): 向船上的傷病者提供醫療護理

評估內容	通過評估的準則
下列損傷的處理： .1 頭和脊椎損傷 .2 耳、鼻、喉和眼的損傷 .3 外部和內部出血 .4 燒傷、燙傷和凍傷 .5 骨折、脫位和肌肉損傷 .6 傷口、傷口癒合和感染 .7 止痛 .8 縫合和放置夾板的技巧 .9 急性腹痛處理 .10 小型外科治療 .11 使用敷料和繃帶包紮 護理方面： .1 一般原則 .2 護理 疾病，包括： .1 病情和緊急情況 .2 性病 .3 熱帶病和傳染病 濫用酒精和藥物 牙科護理 婦科病、懷孕和分娩 對獲救人士的醫療護理 海上死亡 衛生 疾病預防，包括： .1 消毒、殺蟲、滅鼠 .2 接種疫苗	根據臨床檢查和病史識別症狀 預防感染和傳染疾病的工作完整和有效 個人態度平靜、自信和使人放心 對損傷和病情的治療恰當，並符合公認的醫療做法及有關的國家和國際醫療指引 用藥劑量以及所使用的藥物和療法符合製造商的建議和公認的醫療做法 迅速察悉到病人病情變化的重要性

保存記錄和適用規例的副本： .1 保存醫療記錄 .2 國際和國家的海上醫療規例	
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適任 (ii): 參與船舶醫療援助的協調計劃

評估內容	通過評估的準則
外部支援，包括： .1 無線電醫務諮詢 .2 運送傷病者，包括使用直升機撤離 .3 與港口衛生當局或港口門診部合作，向患病海員提供醫療護理	臨床檢查程式完整，並遵從接獲的指示 撤離的方法和準備工作符合認可的程式，並以病人的最大權益為依歸 尋求無線電醫務諮詢的程式符合既定的做法和建議