

GUIDANCE NOTES 填表須知

Please read the following Notes before completing this application form. 填寫本表格前，請參閱以下的須知事項。

General

- The title of the scheme is “Green Vessels Registration Incentive Scheme”, opens for application on Q2 2026 with duration of three years.
- The Scheme aims to further enhance the overall competitiveness of the Hong Kong Shipping Registry (“HKSR”) and promote green transformation of Hong Kong-registered ships. The Scheme is in line with the International Maritime Organization strategy to reduce greenhouse emissions from international shipping and will help attract registration and retention of green fuel-powered ships to register with the HKSR.
- All Hong Kong-registered ships that use green maritime fuel as their primary propulsion fuel will be eligible to apply. An incentive of HK\$60,000 will be granted for successful application each year. A total amount of \$180,000 will be granted to a ship for successful applications throughout the three-year period.
The incentive will only be granted one time each year to each eligible Hong Kong-registered ship.
- Green maritime fuels refer to gases or other low flash-point fuels, including but not limited to liquefied natural gas (“LNG”), methanol, ammonia, hydrogen, but excluding conventional fuels and biofuels.
- Any Hong Kong-registered ship with IMO no. is eligible to join the Scheme. The status of Hong Kong-registered ship must be maintained on the date the incentive is granted.
- Applicant can be the ship owner, demise charterer, representative person, ship management company or ship agent. Authorization for making the application and declaration is required.
- Completed application form together with copies of all supporting documents be submitted to the Ship Registration Services Section either by post (Marine Department, Room 302, 3/F, Harbour Building, 38 Pier Road, Central, Hong Kong) or e-mail (greenincentive@mardep.gov.hk). For any enquiries related to this application, please email to the above email address.
- This office reserves the right of final decision for the approval of incentive application.
- The payee who receives the incentive should be the shipowner as shown in the valid Certificate of Registry (“COR”). In the case of Demise Charter Registration, the payee should be the Demise Charterer as shown in the COR. A payee other than the shipowner or demise charterer may be considered acceptable only with strong reasons supported by document, such as a clear presence of organization and linkage between the payee and shipowner / demise charterer, and/or authorization from the shipowner / demise charterer, etc.
- The incentive will normally be paid in the form of a crossed cheque in Hong Kong Dollar by post. Payee should provide bank account that can deposit Hong Kong dollar cheque.
- Processing the approval and issuance of the incentive upon receiving the application and all require supporting materials will takes approximately three months.

一般事項

- 獎勵計劃名稱是“綠色船舶註冊優惠計劃”，計劃於2026年第二季開始接受申請，為期三年。
- 此計劃旨在進一步提升香港船舶註冊處（HKSR）的整體競爭力，並促進香港船隊綠色轉型。此計劃符合國際海事組織（IMO）減少國際航運溫室氣體排放的策略，有助吸引及留住使用綠色船用燃料的船舶在香港註冊。
- 所有使用綠色船用燃料作為主要推進燃料的香港註冊船舶均可提交申請。成功個案可每年獲發60,000港元獎勵，每艘船舶於三年期間內完全成功申請可獲總額十八萬港元獎勵。
獎勵每年只授予每艘符合資格的香港註冊船舶一次。
- 在此綠色船舶註冊優惠計劃下，綠色船用燃料是指氣體或其他低閃點燃料，包括並不限於液化天然氣（LNG）、甲醇（Methanol）、氨（Ammonia）、氫（Hydrogen），但不包括傳統燃料及生物柴油（Biofuels）。
- 任何擁有國際海事組織編號（IMO Number）的香港註冊船舶均可參與本計劃。於發放優惠當日該船舶必須維持香港註冊船舶的身份。
- 申請人可以是船東、轉管租約承租人、代表人、船舶管理公司或船舶代理人。作出申請及聲名須獲船東/轉管租約承租人授權。
- 填妥後的申請表和所有證明文件副本可以郵寄（香港中環環統一碼頭道38號海港政府大樓3樓302室）或電郵(greenincentive@mardep.gov.hk)方式遞交至海事處船舶註冊服務組。若對此申請有任何疑問，亦可通過上述電郵查詢。
- 本處保留優惠申請審批的最終決定權。
- 獎勵的收款人應為有效船舶登記證書（“COR”）上顯示的船東。如屬轉管租約登記，則收款人應為COR上顯示的轉管租約承租人。若收款人並非船東或轉管租約承租人，則僅在有充分理由並提供撐支援的情況下方可考慮，例如收款人與船東/轉管租約承租人之間存在明確的組織關係和聯繫，和/或獲得船東/轉管租約承租人的授權等。
- 優惠將以港幣劃線支票並以郵寄方式發放。收款人須提供可存入港幣支票的銀行戶口。
- 批核程序及優惠發放於收到申請及相關證明資料後約三個月完成。

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form will be used by Marine Department for the following purposes:

- (a) activities relating to the processing of your application in this form;
- (b) facilitating communication between Marine Department and yourself; and
- (c) for statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquires

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Officer-in-charge
Ship Registration Services Section, Marine Department
Room 302, 3/F, Harbour Building
38 Pier Road, Central, Hong Kong

收集個人資料聲明

1. 收集目的

海事處會使用透過本申請表所獲得的個人資料作下列用途：

- (a) 辦理有關你在本申請表中所提出的申請的事務；
- (b) 方便海事處與你聯絡；以及
- (c) 供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關的資料當事人或其中任何人的身份的形式提供。

2. 獲轉交資料的部門／人士

你透過本申請表所提供的個人資料會向其他政府部門、決策局及有關機構，以作上述第 1 段所列的用途。

3. 索閱個人資料

根據《個人資料(私隱)條例》第 18 及 22 條及附表 1 第 6 條，你有權索閱及修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

4. 查詢

有關透過本申請表收集的個人資料的查詢，包括索閱及修正資料，應寄往：

香港，中環，統一碼頭道 38 號
海港政府大樓 3 樓 302 室
船舶註冊服務組主管