



# 香 港 商 船 資 訊

## HONG KONG MERCHANT SHIPPING INFORMATION NOTE

### **Guidelines on the Basic Elements of a Shipboard Occupational Health and Safety Programme**

*To : Shipowners, Ship Mangers, Ship Operators and Ship Masters*

#### *Summary*

The purpose of this Note is to promulgate the guidelines on the basic elements of a shipboard occupational health and safety programme.

1. IMO Maritime Safety Committee at its 81<sup>st</sup> session and Marine Environment Protection Committee at its 53<sup>rd</sup> session approved guidelines on the basic elements of a shipboard occupational health and safety programme. The guidelines set out the following elements which are fundamental pieces of a systematic occupational health and safety programme:

- Management commitment and leadership
- Employee participation
- Hazard anticipation, identification, evaluation and control
- Training
- Record keeping
- Contract or third party personnel
- Fatality, injury, illness and incident investigation
- Systematic shipboard occupational health and safety evaluation

2. The guidelines may be used by shipowners, ship mangers and shipboard personnel to implement, improve or audit the effectiveness of a shipboard occupational health and safety programme. The details of the guidelines are contained in MSC-MEPC.2/Circ.3, which can be found on the website of Marine Department (<http://www.mardep.gov.hk>) as an attachment to this Note.

3. Shipowners, ship managers, ship operators and ship masters of Hong Kong registered ships are required to note the guidelines and act accordingly.

Marine Department  
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