



MARINE DEPARTMENT
THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION

Declaration of Survey

for a Classed Local Vessel Surveyed by
Authorized Surveyors appointed by an Authorized Organization

in respect of the provisions of the Merchant Shipping (Local Vessels) (Safety and Survey) Regulation

Part 1: Vessel Particulars

Name of Vessel:	_____	AIP/CoO Number:	_____
Class:	_____	Type:	_____
Category:	_____	Length Overall (m):	_____
Length (L) (m):	_____	Extreme Breadth (m):	_____
Gross Tonnage:	_____	Net Tonnage:	_____
Material of Hull:	_____	Classification Society:	_____

Part 2: Application for Issue of Certificates / Statutory Instrument

This Declaration of Survey is submitted to the Director of Marine in accordance with relevant regulations of the Merchant Shipping (Local Vessels) (Safety and Survey) Regulation for the issuance of following certificates / statutory instrument (please tick appropriate checkbox(es)):

Certificate / Statutory Instrument	Survey Type	Appendix*
Certificate of Survey	<input type="checkbox"/> Initial	A
	<input type="checkbox"/> Periodical	
Declaration of Fitness for the Carriage of Dangerous Goods	<input type="checkbox"/> Initial	B
	<input type="checkbox"/> Periodical	
Freeboard Assignment Certificate	<input type="checkbox"/> Initial	C
	<input type="checkbox"/> Periodical	
Hong Kong Load Line Certificate	<input type="checkbox"/> Initial	D
	<input type="checkbox"/> Periodical	
Survey Record of Safety Equipment	<input type="checkbox"/> Initial	E
	<input type="checkbox"/> Periodical	

*This Declaration of Survey shall be supplemented by the appendix for the selected certificate / statutory instruments, as appropriate.

Part 3: Declaration

I declare that:

1. the vessel has been duly surveyed at _____ (location) on _____ (date) by an Authorized Surveyors appointed by an Authorized Organization;
2. the survey was carried out in accordance with the relevant requirements of the Merchant Shipping (Local Vessels) (Safety and Survey) Regulation (Cap 548G) and the applicable Code of Practice for the purpose of the issuance of certificates / statutory instruments selected;
3. the survey has been carried out in accordance with the rules of the Authorized Organization with respect to the class notation assigned to the captioned vessel;
4. the vessel is suitable and fit for its intended purpose to my satisfaction; and
5. the above information contained in this declaration and the corresponding appendix are correct, complete and true to my best knowledge and belief.

Remarks: _____

Signature and Stamp of Authorized Organization Representative : _____

Name of Authorized Organization Representative (in block letter) : _____

Name of Authorized Organization : _____

Date of Signature : _____

Part 4 : Supplementary Documents

(A) Check list of documents to be provided for initial survey (please tick where applicable):

No.	Item	Attached
1	Class certificate	
2	Class Survey Report	
3	Builder Certificate	
4	Mill Certificate	
5	LSA and FFA Certificate	
6	Engines, gear box & auxiliary machinery Certificate	
7	Propeller, Intermediate Shaft, Rudder stock and coupling Certificate	
8	Navigation Lights Certificate	
9	Navigation Equipment Certificate	
10	Megger test report	
11	Permanent Ballast Weights inspection record	
12	FMEA inspection record	
13	Register of Lifting Appliances and Lifting Gear	
14	OFCA certificate	
15	Condition of assignment for FAC / HKLL	
16	Others (please specify):	
17	Others (please specify):	

(B) Check list of documents provided for periodical survey (please tick where applicable):

No.	Item	Attached
1	Class certificate	
2	Class Survey Report	
3	Service report of LSA and FFA	
4	FMEA inspection record	
5	Permanent Ballast Weights inspection record	
6	Service report for VHF/AIS/Radar if replaced	
7	Register of Lifting Appliances and Lifting Gear	
8	OFCA certificate	
9	Others (please specify):	
10	Others (please specify):	
11	Others (please specify):	

Appendix A – Declaration of Survey for Issuance of Certificate of Survey

Safety Equipment

(1) life-saving appliances

_____ motor lifeboat(s) _____ adult lifejacket(s)
_____ inflatable liferaft(s) _____ child lifejacket(s)
_____ buoyant apparatus(es) _____ common lifejacket(s)
_____ infant lifejacket(s)
_____ lifebuoy(s), including:
_____ with self-igniting light(s)
_____ with self activating smoke(s)
_____ with buoyant lifeline(s)
_____ line-throwing appliance(s)
_____ rocket parachute flare(s)
_____ radar transponder(s)

(2) fire-fighting apparatus

_____ fire detection and alarm system(s)
_____ fixed fire extinguishing system, including:
_____ CO₂ _____ Aerosol
_____ automatic sprinkler system
_____ fire station(s)
_____ fire control plan(s)
_____ fire roster(s)
_____ non-portable fire extinguisher(s), including:
_____ 45L foam _____ 16kg CO₂
_____ portable fire extinguisher(s), including:
_____ 9L or more foam
_____ 3kg or more CO₂
_____ 9L or more water
_____ 1.4kg or more dry powder
_____ 2.3kg or more dry powder
_____ 2.7kg or more dry powder
_____ 4.5kg or more dry powder
_____ main fire pump(s), including:
_____ manual _____ power
_____ emergency fire pump(s), including:
_____ manual _____ power
_____ fire hydrant(s) _____ fire hose(s)
_____ jet nozzle(s) _____ fireman's outfit(s)

Particulars of Key Installations

(1) Main Propulsion System

(a) The vessel is fitted with propulsion system. [Yes / No]

(b) Number of propellers fitted in the vessel: _____

(c) Number of water-jets fitted in the vessel: _____

(d) Main Propulsion Engine Information:

Manufacturer and Model	Serial Number	Location	Power Output(kW)	Rated Speed (RPM)	Type	Remarks
Total Power Output (kW)						

(e) Gear Box Information: (if applicable)

Manufacturer and Model	Serial Number	Location	Remarks

(f) Prime mover motor / Battery Information (For electric propulsion vessels) :

Manufacturer and Model	Serial Number	Power Output (kW)	Rated Capacity (kWh)	Rated Speed (RPM)	Type	With Generator
Total Power Output (kW)						

(2) Auxiliary Engine Information:

Manufacturer and Model	Serial Number	Power Output (kW)	Rated Speed (RPM)	Type	With Generator
Total Power Output (kW)					

(3) Compressed air system is fitted onboard. [Yes / No]

If Yes, Safety Valve of air receiver/cement tank information:

Item	Serial Number of Air Receiver / Cement Tank	Safety Valve Set Pressure (bar)	Remarks

Item	Serial Number of Air Receiver / Cement Tank	Safety Valve Set Pressure (bar)	Remarks

(4) The vessel is fitted with _____ lifting appliances/ derrick cranes. [Yes / No]
 Records of lifting appliances complies with the General Arrangement and [Yes / No / NA]
 the Register of Lifting Appliances and Lifting Gear

(5) This vessel has _____ tonnes of permanent ballast onboard. [Yes / No]
 If Yes, Permanent Ballast information:

Item	Weight (tonnes)	Location		Material	Approved Record: Drawing / Document / Letter (if applicable)
		Frames (from) - (to)	Lateral Position		

6. Fuel Tank Capacity (m³) _____ in _____ No. of tanks.

7. LPG installation for domestic use is fitted onboard [Yes / No]
 (the capacity of LPG not exceed 50 kg).

8. Additional Particulars of Key Installations:

Item	Remarks

Validity, Conditions and Restrictions

1. The period of validity for the certificate of survey is until :

2. The period of validity of certificate is normally not more than 12 months. In case of obvious deficiencies are found, AO may request the Marine Department to reduce the validity period.
3. The operation of the vessel is subject to following conditions and restrictions:
 - (a) The vessel may ply/operate within: [Specified Sheltered Waters / Typhoon Shelter / Waters of Hong Kong / River Trade Limits / Waters of Hong Kong and adjacent waters covered by Hong Kong pilotage services] *

(Note: When navigating beyond Waters of Hong Kong, no passenger is permitted to carry.)
 - (b) (i) applicable to vessel that can ply/operate within [Specified Sheltered Waters / Typhoon Shelter / Waters of Hong Kong / Waters of Hong Kong and adjacent waters covered by Hong Kong pilotage services] *
 - the vessel is allowed to carry a maximum of _____ person(s), including a maximum of _____ crew member(s) and _____ passenger(s);
 - the vessel must be manned by not less than _____ crew member(s), including _____ coxswain(s), _____ engine operator(s) and _____ other crew member(s);
 - (ii) applicable to vessel that can ply/operate within River Trade Limits
 - the vessel is allowed to carry a maximum of _____ person(s), including a maximum of _____ crew member(s) and _____ passenger(s) when it is within the waters of Hong Kong;
 - the vessel must be manned by not less than _____ crew member(s), including _____ coxswain(s), _____ engine operator(s) and _____ other crew member(s) when it is plying/operating within the waters of Hong Kong;
 - the vessel is allowed to carry a maximum of _____ person(s), including a maximum of _____ crew member(s) and _____ passenger(s) when it is within River Trade Limits;
 - the vessel must be manned by not less than _____ crew member(s), including _____ coxswain(s) ^(Note), _____ engine operator(s) and _____ other crew member(s) when it is plying/operating within River Trade Limits;
- (c) The vessel is _____ to ply with a Combined Coxswain and Engine operator.
[permitted / not permitted / not applicable] *
- (d) The vessel is _____ to tow. (No passengers can be carried when towing)
[permitted / not permitted / not applicable] *

* Delete as appropriate

Appendix C – Declaration of Survey for Issuance of Freeboard Assignment Certificate

Vessel Particulars

1. Assigned Freeboard: _____ mm with the minimum coaming height _____ mm
2. Freeboard marks at amidships being _____ m from fore end of the vessel

Validity, Conditions and Restrictions

1. The period of validity for the freeboard assignment certificate is until : _____
2. The period of validity of certificate is normally not more than 12 months. In case of obvious deficiencies are found, AO may request the Marine Department to reduce the validity period.

Remarks: _____

Appendix D – Declaration of Survey for Issuance of Hong Kong Load Line Certificate

Vessel Particulars

1. Freeboard assigned as: [A new vessel / An existing vessel] *
2. Type of vessel: [Type A / Type B / Type B with increased freeboard] *
3. Summer (S) Load line: Freeboard from deck line _____ mm
4. Distance measured: From upper edge of line through centre of ring
5. Allowance for Fresh Water: _____ mm
6. The upper edge of the deck line from which these freeboards are measured is _____ mm below the intersection of the top of the main deck with ship's side

* Delete as appropriate

Validity, Conditions and Restrictions

1. The period of validity for the Hong Kong load line certificate is until : _____
2. The period of validity of certificate is normally not more than 12 months. In case of obvious deficiencies are found, AO may request the Marine Department to reduce the validity period.

Remarks: _____

Appendix E – Declaration of Survey for Issuance of Survey Record of Safety Equipment

A/ PARTICULARS OF SHIP

Name of Vessel:		Certificate of Ownership No./ Approval In Principle No.:	
Class: II		Category:	
Type:		Deadweight Tonnage (For Tanker):	
Port of Registry	Gross Tonnage	Date of Keel Laying	Plying Limit
Length (m)	Extreme Breadth (m)	Length Overall (m)	Depth (m)
Propulsion Engine Type & Total Power Output (in kW)	Type of Boiler & Total Power Output (in kW)	Total Power Output of Auxiliaries (in kW)	
The Life Saving Appliances are sufficient for _____ persons only.			

Owner Name: Owner Address:	

Port and Date	Additional information, particulars of intermediate, partial or subsequent inspections, alterations or renewals	Signature

B/ LIFE BOATS & CLASS C BOATS

No. of boats	Description	Dimension (m)			Cubic Capacity	Carrying Capacity	Internal Buoyancy		Weight Fully Laden (Tonne)
		Length	Breadth	Depth			Material	Cubic Capacity	

Boats to be numbered from forward, odd numbers for starboard, even numbers for port.

Painters	Are painters required to be rigged at sea?	[Yes / No]
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C/ DAVITS AND WINCHES

Davits or Launch/Recovery Device	Description:	S.W.L.:	/ set
	Are they of sufficient strength to lower fully-laden boats?		[Yes / No]
Winches	Description:	S.W.L.:	
	Dates of overhaul:		
Falls	Type of purchase:		
	Rope or Wire:	Size:	
	Construction:	Breaking Strain:	
	Dates of reversal or renewals:		

D/ INFLATABLE BOATS

Manufacturer	Length	Carrying Capacity	Weight with Equipment and Engine (Tonne)	Stowage
Type of Engine				

E/ LIFERAFTS

Liferafts	Manufacturer and Type	Carrying Capacity	Quantity	Date of Inspection	Stowage
Inflatable Liferafts					
Rigid Liferafts					

F/ OTHER LIFE SAVING APPLIANCES

Life Saving Appliances	Manufacturer and Type	Carrying Capacity	Quantity		Stowage		
Buoyant Apparatus							
Lifejackets			32 kg or more				
			Below 32 kg				
	Number of Donning Instructions Posted :						
Lifebuoys	Type	No. of Lifebuoy without Fitting	No. of Lifebuoy With Light	No. of Lifebuoy with Buoyant Lifeline	No. of Lifebuoy with Smoke Signal	No. of Lifebuoy with Light and Smoke Signal	No. of Q.R. Chutes
					Exp. date	Exp. date	
	Stowage						
Is a table of life-saving signals available on the ship's bridge?						[Yes / No]	

G/ ROCKETS AND SIGNALS

Appliances	Manufacturer and Description	Manufacture Date	Expiry Date
Line Throwing Appliance			
Ship's Distress Signals	Parachute		
	Red Star		
Lifeboat's Distress Signals	Parachute		
	Hand Flares		
	Buoyant Smoke		
Means Provided for Emergency Signals			

H/ NAVIGATIONAL PUBLICATIONS

Nautical Charts	Latest Notices to Mariners
Sailing Directions	List of Light Signals
Tide Tables	Latest Merchant Shipping Notice
International Code of Signals	List of Radio Signals
Nautical Almanac	Nautical Tables
Operating and Maintenance Manuals for Navigational Aids	

I/ NAVIGATION LIGHTS

Lantern	Primary			Alternative		
	Manufacturer	Model	Lamp	Manufacturer	Model	Lamp/Burner
Mast Head						
Mast Head						
Mast Head						
Fore Mast						
Port						
Starboard						
Stern						
Anchor						
Anchor						
N.U.C						
N.U.C						
Yellow Towing Light						
D.G. Light						

Position of Sidelights			Spare Electric Bulbs		
Breadth of Chocks	Port	Starboard	Spare Slides	Port	
Primary				Starboard	
Alternative				N.U.C	

J/ NAVIGATIONAL EQUIPMENT

Equipment	Manufacturer	Model	Serial No.
Gyro Compass			
Echo Sounder			
Signaling Lamp			
Magnetic Compass			Date of last adjustment :

K/ SOUND SIGNALS, SHAPES AND ADDITIONAL LANTERNS

Diameter and Position of Bell	Type of Whistle(s)	Gong	No. of Ball Shapes	No. of Diamond Shapes	Additional Lanterns / Shapes

L/ FIRE EXTINGUISHING

Type	Location	Quantity	Description	
Portable Fire Extinguishers	Machinery Spaces			
	Crew Spaces			
	Other Spaces			
Portable Foam Applicators; Mobile Foam Appliances	Machinery Spaces			
	Other Spaces			
Non-Portable Fire Extinguishers				
Hoses Length with Couplings	Machinery Spaces			
	Other Spaces			
Plain Nozzles	Outside Machinery Spaces		Diameter of nozzle outlet =	
Dual Purpose Nozzles	Machinery Spaces		Equivalent diameter of nozzle outlet =	
	Other Spaces		Equivalent diameter of nozzle outlet =	
Fire Buckets with Lanyard				
Sand Boxes and Scoops				
International Shore Connection				
Fire Pump (Excluding Emergency Fire Pump)				
Emergency Fire Pump				

Type	Location	Description
Fixed installations including deck foam, and inert gas systems for tankers and water spray systems for RO/RO cargo spaces	Machinery Spaces and Cargo Pump Rooms	
	Cargo Spaces	

M/ FIREMEN'S OUTFITS

Item	Quantity	Description
Breathing Apparatus		
Safety Lamps		
Axes		
Protective Clothing		
Boots		
Gloves		
Helmets		

N/ FIRE DETECTION AND ALARM SYSTEM

System	Location	Manufacturer	Type	Quantity	Description
Detectors	Machinery Spaces				
	Cargo Spaces				
	Accommodation and Service Spaces				
Control and Indicating Unit					
Manual Call Points	Machinery Spaces				
	Cargo Spaces				
	Accommodation				

If any essential part of the alarm, control or fault detection system cannot be operated, all machinery spaces of this vessel should not be in operation unless there is watchkeeper.

O/ EMERGENCY CONTROLS

Closing Devices	
Remote Stops Item / Location	
Other distant controls including oil fuel and lubricating oil tank outlet valves	
Location of controls for sea inlets, discharges and bilge injection	

P/ EMERGENCY ELECTRIC POWER

Source of Power including rating or capacity	
If generator, means of starting	
Services provided	

Q/ STABILITY

Particulars of stability data on board	
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R/ MISCELLANEOUS

Fire Control Plans inside and outside Deckhouse	
Inert Gas System Manual	
Pilot Ladder – details of equipment	
Bulwark ladder – if provided	
Accommodation Ladder details (if point of access to sea level exceeds 9m)	
Pilot hoist (if provided) and maintenance log book	
Survival Craft Portable Radio	Type : Serial No.:

S/ EXEMPTIONS

Rule or Regulation	Appliance	Conditions

Validity, Conditions and Restrictions

1. The period of validity of a certificate is normally not more than 12 months. In special circumstances, AO may recommend the Marine Department to reduce the validity period of the certificate.

2. I recommend that the Survey Records of Safety Equipment to be issued shall be valid until :

3. Conditions / Restrictions : _____