



香港特別行政區政府海事處

MARINE DEPARTMENT

THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION

證明書副本申請表

Application for a Copy Certificate

註：填寫本表格前，請參閱第2頁的「申請人須知」及「收集個人資料聲明」。

Note: Please read the 'Notes to Applicant' and 'Personal Data Collection Statement' on page 2 before filling in this form.

Particulars of applicant 申請人資料:

申請人姓名 (英文) _____ (中文) _____
 Name of Applicant (English) _____ (Chinese) _____
 (姓 Surname) (名 Given Names)

香港身份證 / 護照號碼 _____ 出生日期 _____ / _____ / _____
 H.K.I.D. / Passport No. _____ Date of Birth 日 Day 月 Month 年 Year

國籍 _____ 性別 _____ 住宅電話 _____
 Nationality _____ Sex _____ Residential Tel. No. _____

電郵地址 _____ 手提電話 _____
 Email Address _____ Mobile Phone No. _____

地址 _____
 Address _____

需申領副本的證明書 Copy Certificate of Competency Required			
類別 Type	級別 Grade	先前合格證明書(按香港法例第281章或313章簽發) Former Certificate of Competency (Issued under Cap 281 or Cap 313 of the Laws of HK)	證明書編號 Certificate No.
<input type="checkbox"/> 遊樂船操作人 Pleasure Vessel Operator	<input type="checkbox"/> 1 <input type="checkbox"/> 2	遊樂船 Pleasure Vessel <input type="checkbox"/> 船長1級 Master Grade I <input type="checkbox"/> 船長2級 Master Grade II	輪機員 Engineer
<input type="checkbox"/> 船長 Coxswain	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	船長 Master <input type="checkbox"/> 300噸或以下 300 tons or below <input type="checkbox"/> 60噸或以下 60 tons or below <input type="checkbox"/> 粵港流動漁船 Guangdong/Hong Kong Mobile Fishing Vessels	<input type="checkbox"/> 拖網漁船 Trawling <input type="checkbox"/> 漁船 Fishing Vessel <input type="checkbox"/> 有限制 Restricted
<input type="checkbox"/> 輪機操作員 Engine Operator	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3	輪機員 Engineer <input type="checkbox"/> 超過150馬力 Over 150 hp <input type="checkbox"/> 不超過150馬力 Up to 150 hp <input type="checkbox"/> 粵港流動漁船 Guangdong/Hong Kong Mobile Fishing Vessels	<input type="checkbox"/> 渡輪 Ferry <input type="checkbox"/> 漁船 Fishing Vessel

申請原因
Reason of Application:

☐ 遺失 Lost ☐ 毀壞、損壞或污損 Destroyed, damaged or defaced

本人已閱讀本申請表的「申請人須知」及「收集個人資料聲明」，並明白及同意所載內容。本人謹此聲明，就本人所知所信，上述所填報的資料均屬正確無訛。

I have read the "Notes to Applicant" and "Personal Data Collection Statement" of this application form, I agree and understand the content stipulated therein. I hereby declare that the above particulars are correct and true to the best of my knowledge and belief.

申請人 (簽署) _____ 日期 _____
 Applicant (Signature): _____ Date: _____

☐ 請於適當空格內加上√號 Please tick ✓ as appropriate

申請人須知

1. 請以正楷填寫。
2. 按照《商船(本地船隻)條例》(第 548 章)第 22 條的規定，任何人如為自己或他人取得本地合格證明書，作出或協助作出**任何虛假陳述**，或促使作出任何虛假陳述，**即屬犯罪**，一經定罪，可處**罰款 10,000 元及監禁 6 個月**。

申請手續

申請人須**親身**帶同所需文件，前往海事處內河航行及本地考試組遞交申請。

申請所需文件

1. 填妥的表格 MD736-《證明書副本申請表》**正本**；
2. 身份證明文件**正本及副本**；
3. 已遺失的合格證明書**副本** (如有)；及
4. 已毀壞、損壞或污損的證明書**正本及副本** (先前證書中的空白頁除外)。

所需費用

每張證明書

港幣 220 元

收集個人資料聲明

1. 收集目的

海事處會使用透過本申請表所獲得的個人資料作下列用途：

- (a) 辦理有關審批你在本申請表中所提出的申請的事務；
- (b) 方便海事處與你聯絡；
- (c) 供作法例規定、授權或准許的其他合法用途；
- (d) 成功申請人的有限個人資料可能供第三者用於經海事處的互聯網網頁查證已發出的證書；以及
- (e) 供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關的資料當事人或其中任何人的身份的形式提供。

你必須提供本申請表格所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

2. 獲轉交資料的部門／人士

你透過本申請表所提供的個人資料會向其他政府部門、決策局及有關機構，以作上述第 1 段所列的用途。

3. 索閱個人資料

根據《個人資料(私隱)條例》第 18 及 22 條及附表 1 第 6 條，你有權索閱和修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

4. 查詢

有關透過本申請表收集的個人資料的查詢，包括索閱及修正資料，應寄往：

香港中環統一碼頭 38 號海港政府大樓 3 樓 303 室海事處內河航行及本地考試組主管。

Notes to Applicants

1. Please use BLOCK LETTERS.
2. Under section 22 of the Merchant Shipping (Local Vessels) Ordinance (Cap. 548), any person who makes, assists in making or procures to be made **any false representation** for the purpose of procuring, either for himself or for any other person, a local certificate of competency; **commits an offence** and is liable on conviction to a **fine of \$10,000** and to **imprisonment for 6 months**.

Application Procedures

Applicants have to submit their applications with documents required **in person** at the River Trade and Local Examination Section.

Documents Required

1. Completed form MD736 - Application for a Copy Certificate – **Original**;
2. Identity Document – **Original & Copy**;
3. Lost Certificate of Competency – **Copy** (if available); and
4. Destroyed, damaged or defaced Certificate of Competency – **Original & Copy** (except blank pages of previous certificates)

Fee Required

Each Certificate of Competency

HK\$220

Personal Data Collection Statement

1. Purposes of Collection:

The personal data provided by means of this form will be used by Marine Department for the following purposes:

- (a) activities relating to the processing of your application in this form;
- (b) facilitating communication between the Marine Department and yourself;
- (c) for any other legitimate purposes as may be required, authorized or permitted by law;
- (d) limited personal data of successful applicants may be used via the Marine Department's Internet web site for verification of the issued certificate by any third party; and
- (e) for statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquires

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Officer-in-charge, River Trade and Local Examination Section, Marine Department, Room 303, 3/F, Harbour Building, 38 Pier Road, Central, Hong Kong.