

**REQUEST FOR TRANSCRIPT OF REGISTER  
(HONG KONG REGISTERED SHIP)  
要求船舶註冊記錄抄本(香港註冊船舶)**

- Please issue (● to select)  a certified Transcript of Register (HK\$260)  
請印發 (● 選擇) 一份核證船舶註冊抄本
- an uncertified Transcript of Register (HK\$110)  
一份無核證船舶註冊抄本

Ship named / 船舶名稱: \_\_\_\_\_

Official No. / 註冊編號: HK- \_\_\_\_\_ IMO No. / 國際海事組織編號: \_\_\_\_\_

Request for specific date of entry in the register: \_\_\_\_\_ (dd) \_\_\_\_\_ (mm) \_\_\_\_\_ (yy)  
索取註冊紀錄冊內摘錄所記載的指定日期

Applicant/Company Name 申請人/公司名稱		
Contact person 聯絡人		
Address 地址 :		I have read and understand the below Privacy Policy Statement and signed 本人已閱讀並明白下述私隱政策聲 明的內容並簽署確認申請
Tel. No. 電話		
Email 電郵:		Signature of Applicant 申請人簽署

Privacy Policy Statement

Records maintained in the Shipping Register are primarily for establishing the entitlement of ship ownership and eligibility for registering a ship on the Hong Kong Register of Ships. For facilitation of ship transaction and legal proceeding, ascertaining the ownership of the ship and if incumbrance(s) is/are registered against the ship at certain material time are essential. Person accessing the Shipping Register is advised not to use the personal data on the register for any purpose unrelated to the specified purposes of the register.

私隱政策聲明

船舶註冊紀錄冊的資料，基本是用作確立對船舶的擁有權及申請是否符合將船舶註冊於在香港船舶註冊紀錄冊上的資格，為便利船舶交易及法律程序，確立船舶的擁有權及（如有）債務註冊時間是必要的。查閱船舶註冊紀錄冊人士不應以紀錄冊內資料用作紀錄冊訂明以外的任何用途。

Note 備註:

- Please return the completed application form to Shipping Registry (3/F, Harbour Building, 38 Pier Road, Central, Hong Kong), or return the completed form by fax to 2541 8842 or email to [hksr@mardep.gov.hk](mailto:hksr@mardep.gov.hk)  
請將填妥表格送回船舶註冊處(香港中環統一碼頭道 38 號海港政府大樓三樓)，或將填妥表格傳真至 2541 8842 或電郵 [hksr@mardep.gov.hk](mailto:hksr@mardep.gov.hk)
- If apply for more than one transcript of register of ship, please fill the names in next page with alphabetical order.  
如申請多於一艘船舶註冊記錄抄本，請以英文字母順序排列填寫在另一頁



## Personal Data Collection Statement

### 1. Purposes of Collection

The personal data provided by means of this form will be used by Marine Department for the following purposes:

- (a) activities relating to the processing of your application in this form;
- (b) facilitating communication between Marine Department and yourself;
- (c) for any other legitimate purposes as may be required, authorized or permitted by law;
- (d) limited personal data of successful applicants may be used via the Marine Department's Internet web site for verification of the issued certificate by any third party; and
- (e) for statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

### 2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above.

### 3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

### 4. Enquires

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Officer-in-charge  
Ship Registration Services Section  
Marine Department  
3/F, Harbour Building  
38 Pier Road, Central  
Hong Kong.

## 收集個人資料聲明

### 1. 目的

海事處會使用透過本申請表所獲得的個人資料作下列用途：

- (a) 辦理有關審批你在本申請表中所提出的申請的事務；
- (b) 方便海事處與你聯絡；
- (c) 供作法例規定、授權或准許的其他合法用途；
- (d) 成功申請人的有限個人資料會用於海事處的互聯網網頁以供第三者查證本處所發出的證書；以及
- (e) 供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關的資料當事人或其中任何人的身份的形式提供。

你必須提供本申請表格所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

### 2. 獲轉交資料的部門／人士

你透過本申請表所提供的個人資料會向其他政府部門、決策局及有關機構，以作上述第1段所列的用途。

### 3. 索閱個人資料

根據《個人資料（私隱）條例》第18及22條及附表1第6條，你有權索閱和修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

### 4. 查詢

有關透過本申請表收集的個人資料的查詢，包括索閱及修正資料，應寄往：

香港  
中環統一碼頭38號  
海港政府大樓3樓  
海事處船舶註冊服務組主管