

MARINE DEPARTMENT THE GOVERNMENT OF HKSAR LOCAL VESSELS SAFETY SECTION

Declaration of Survey PERIODICAL SURVEY

For a Class I Local Vessel

COVER NOTE

This Declaration of Survey shall be submitted to MD within 14 days from completion of

PERIODICAL SURVEY

VESSI	EL NAME:		
COO N	NO.:		
MD FI	LE NO.:		
DATE SURV	OF COMPLETION EY:	OF PERIODICAL	
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	MARINE DEPARTM THE GOVERNMENT LOCAL VESSELS S.	T OF HKS		PERIOD	ation of Survey DICAL SURVE ass I Local Vessel	
Vessel Name:			COO No.:		MD File No.:	
Classification Society:			Vessel Class ID:			
Local Vsl Class I, Type:			Category (A/B):		GRT:	
Length Overall (m):			Length (L) (m):		Hull Material:	
Periodical Class Survey:	Annual	[]	Intermediate	[]	Renewal	[]
✓ where applicable						

Pursuant to the letter of Authorization of Surveyors issued by the Marine Department HKSAR and its "Conditions of Authorization of Surveyors employed by an Appointed Organization for approval of plans and surveys of Local Vessel", I, the undersigned Authorized Surveyor from the Appointed Organization, hereby declare that:

- 1. The periodical survey and its final inspection marked above for the captioned vessel had been satisfactorily completed as required by the Merchant Shipping (Local Vessels) (Safety and Survey) Regulation (Cap 548 sub leg G) and its relevant Code of Practice for the purpose of issuance of listed certificates as indicated in Appendix (I);
- 2. the survey and its final inspection have been carried out in accordance with the rules of the Appointed Organization with respect to the class notation assigned to the captioned vessel for her intended services;
- 3. Condition of Class [have been / have not been] issued. If issued, details to be recorded in Appendix (II); and
- 4. Appendices of records of Initial Survey and its final inspection are attached in this declaration.

Date:	
Name of Authorized Surveyor (in block letter)	Name of Appointed Organization
Signature	
Signature	Stamp

APPENDIX (I) – CERTIFICATES / RECORDS TO BE ISSUED

	Certificates / Records	Issuance Authority /
		Organization
1	Certificate of Survey	MD
2	Survey Record of Safety Equipment	MD / AO Note
3	Load Line Certificate	MD / AO Note
4	Declaration of Fitness for the Carriage of Dangerous Goods	MD
5	Exemption Certificate / Permit for alternative material, fitting or equipment	MD
6	НКОРР	MD / AO Note
7	HKAPP	MD / AO Note
8	Certificate of Lifting Appliances and Lifting Gear	AO / CE
	Other Certificates:	
A		
В		
C		
D		

<u>Legend:</u> MD – Marine Dept, AO – Appointed Organization,

CE - Competent Examiner appointed under Merchant Shipping (Local Vessels) (Works) Regulation

Note: For a vessel classed with an AO, international convention certificates may be issued by AO.

APPENDIX (II) - LIST OF CONDITION OF CLASS ISSUED

CoC No.	Due date	Condition of Class

APPENDIX (III) – PERIODICAL SURVEY ITEMS

Reference: Chapter II Sec 7 Table 7-2 of CoP (CoP: "Code of Practice – Safety Standards for Class I Vessels")

Periodical Survey Items (CoP Class I Chapter II Sec 7 refers)

Item No.	Survey Item	Class / Category / Type of Vessel		Class IA Passeng Vessel	ers	≤60 P	Class IA Passenge Vessel Pere appl	ers		Class I l		Date Surveyed	Surveyor Initial	Survey Result (#) (A/AW/ N/NA)
		Survey Intervals (*1)	1 []	2	4 []	1	2	4 []	<u>1</u>	2	4 []			
(A)	LIFE-SAV	ING APPLIANC	ES, FI	RE-FI	GHTIN	G APP	ARAT	US						
	Fixed Fire Ex	xt. Installation												
(1)		- blowing test /stem - spraying		✓			✓							
(2)	-	hydraulic test			(*	2)								
(3)		isher, CO ₂ Bottle	√ (*3)			√ (*3)								
(4)	Buoyant App				✓			✓						
(B)	CONSTRU	UCTION – HULL	; CON	DITIO	NS OF	ASSIC	SNME	NT			I.			
(1)		cternal (incl. ship	✓				√			√ (*5)				
(2)	- in w sp	ternal (excl. oil, ater tanks and void vaces) visual spection					✓							
(3)	- in	ternal (incl. oil, ater tanks and void aces) inspection		√				√			√ (*5)			
(4)	de bı	auging thickness of eck, shell and alkhead plating			√			√			√ (*5)			
(5)	Sea Suctions Valves - strip inspection	, Discharging pped down		✓			√ (*14)	√			√ (*5)			
(6)		bles, Wire Ropes for inspection		√				✓						

Item No.	Survey Item	Class/ Category/ Type of Vessel		Class IA Passeng Vessel	ers	≤60 F	Class Land	gers		Class I		Date Surveyed	Surveyor Initial	Comment (#) (A/AW/ N/NA)
		Survey Intervals (*1)	1 []	2 []	4 []	1 []	2	4	<u>1</u>	2 []	4 []			
(C)	CONSTRU	UCTION - FUEL,	MACI	HINER	Y, SHA	AFTIN	G, ELI	ECTRI	CAL S	YSTE	MS			
(1)	(incl. a	ne alic test of coolers air, lub. oil, g water), cylinder and water jacket		√		(I wo	by engi							
(2)		ul of fuel oil fuel nozzles		(by e	engine w	vorksho	op) ^(*8)	√						
(3)	Main Engine	e and Gear Box -		(□) □			F /	√						
	stripped dow (*9)(*10)	n for inspection		(*11)		(l wo	by enginorkshop)	ne) ^(*8)	-					
(4)		ngine, auxiliary ngine - stripped pection			√	(I wo	by engin	ne)(*8)						
(5)	fire pump, b	mp, emergency ilge pump, ripped down for		✓				✓						
(6)		er (P<17.2 bar)			√			√			√			
(7)		draulic test (*6)			√			✓			√			
(8)		er (P≥17.2 bar) ernal inspection		√			√			√				
(9)		lraulic test (*6)		✓			✓			✓				
(10)	Tail Shaft, P Rudder Stoc for inspectio	ropeller, Rudder, k ^(*6) - drawn out n		✓ (*11)				√						
(11)	Independen internal insp hydraulic te	•			√			√						
(12)	AC electrica circuit break	l circuit – main er load test			(*13)									
(D)	PREVENT	TION AND CONT	ROL (OF PO	LLUTI	ON	1	1	I	I	I	l	I	l
(1)	Installation	with HKOPP					(*12)							

	- vessel without HKOPP certificate:								
(2)	hydraulic test of independent bilge water/sludge holding tank		✓		✓		✓		

(#) Survey Result

Each of the survey item in this declaration report must be classified / coded as indicated below:

A	=	Condition satisfactory/ acceptable
AW	=	Acceptable with deficiencies which would neither affect seaworthiness of the vessel nor the safety of person onboard. Owner /agent is required to monitor for further deterioration and required to take appropriate remedial action (report to be attached)
N	П	Not acceptable (report to be attached)
NA	=	Not applicable

* Notes

- *1 Survey Intervals: "2" means such item to be subjected to biennial survey, "4" quadrennial survey, etc. The periodical survey shall be carried out in subsequent order; i.e. a 1st year survey shall be followed by a 2-yearly survey, a 3rd year survey shall be followed by a 4-yearly survey, etc.
- *2 Hydraulic test for CO₂ and sprinkler systems shall begin from the 10th anniversary the system is in service, and thereafter at intervals of 10 years. The hydraulic testing pressure for the CO₂ system high pressure manifold shall not be less than 125 bar.
- *3 Inspection for portable and non-portable type fire extinguishers and CO₂ bottles shall be in accordance with the following table. The inspection record shall be retained on board for examination; or each fire extinguisher to be marked by paint or attached with a tag indicating the date and type of test.

ITEM	Water/Foam/Dry P Fire Extinguisher	'owder	CO ₂ Fire Extinguisher, CO ₂ Fixed Installation Bottle					
TYPE OF TEST	Refill / Weighting (*a)	Hydraulic (*b)	Weighting	Refill	Hydraulic (*b)			
INSPECTION BODY	Owner (*c) /FSIC	FSIC/MD	FSIC/MD	DG Reg. 62	DG Reg. 66			

Abbreviation

FSIC: Fire Service Installation Contractors registered in the Fire Service Department or institutions acceptable to the Director

DG Reg. 62: A person holding a Dangerous Goods Licence issued under Reg. 62, Dangerous Goods (General) Regulation
DG Reg. 66: A person approved by Fire Service Department under Reg. 66, Dangerous Goods (General) Regulation

MD: Marine Department officer

Note

(*a) The need for refilling shall be in accordance with the instruction of manufacturer of fire extinguisher.

(*b) Intervals of hydraulic test:

Portable Fire Extinguishers - 5 years CO₂ bottles/propellant cartridges - 10 years

(*c) MD officers may examine the owner's competence on carrying out the servicing and conduct random checks including

function test of the portable fire extinguishers.

- *4 Air case not filled with buoyant materials shall be tested for air tightness by submerging in water.
- *5 Applicable to ceremonial boat only.
- *6 For guidance on machinery and hull wear down or corrosion tolerance limits and other inspection items, Annex M of CoP refers.
- *7 Applicable to vessels of age exceeding 8 years.
- *8 Inspection record issued by engine workshop shall be submitted for reference.
- *9 For a brand new gear box, the strip down inspection shall begin from the fourth anniversary the gear box is in service.
- *10 The survey schedule for medium speed engines (of 300~1400 rpm), Annex K-1 of CoP refers.
- *11 Vessels carrying more than 60 but less than 100 passengers may apply for extension of subject items' survey interval from 2 years to 3 years if meeting the conditions set out in Annex K-2 of CoP.
- *12 For the renewal of HKOPP certificates, oil pollution prevention installation shall be stripped down for inspection. Independent bilge MD 715 (I) (Rev 2018/04) PS DOS for Surveyors employed by an Appointed Organization Page 6 of 20

water holding/sludge tank shall be hydraulic tested.

- *13 Applicable to Class I Category A vessels fitted with generator of each capacity exceeding 50kW.
- *14 Applicable to sea water suction valves only.
- *15 The length required to be ranged out for inspection: for anchor chains (or classification society accepted alternatives fitting) whole length; for steel wire ropes the whole length or a minimum length of 50m, whichever is the less. More or the whole length to be ranged out for inspection should there be major defect is found.

APPENDIX (IV) – FINAL INSPECTION ITEM

Reference: Ch II Sec 7 Table 7-3 of CoP (CoP: "Code of Practice – Safety Standards for Class I Vessels")

No.	Survey Item (*2)	Date Surveyed	Surveyor Initial	Survey Result (#) (A/AW/ N/NA)
(A)	LIFE-SAVING APPLIANCES, FIRE-FIGHTING APPARATUS, APPLIA	ANCES FOR PRE	VENTION OF C	COLLISION
(1)	Life Saving Appliances - inspection and function test (*3)			
(2)	Fire Fighting apparatus (incl. CO ₂ fixed fire extinguishing installation, emergency fire pump, etc) - inspection and function test	,		
(3)	Navigation Lights and Sound Signals - inspection and function test			
(4)	Fire Drill, Abandon Ship Drill (*10)			
(B)	CARRIAGE OF PASSENGERS			
(1)	Passenger Space, Crew Space, Cabin Escape Arrangement, Bulwarks and Rails - general inspection			
(2)	Passenger seats and their attachment – inspection (*4)			
(3)	Signage within Passenger Space, incl. Exits Signage, Lifejacket Donning Instructions, Plan on Escape Arrangement and Firefighting Plan – general inspection			
(C)	CONSTRUCTION – HULL, CONDITIONS OF ASSIGNMENT			
(1)	Watertight / Weathertight Closing Appliances (incl. door, ventilator, air pipe, etc.) - inspection			
(2)	Permanent ballast - confirmation of amount and position (*9)			
(3)	General condition in Machinery Space (including fuel oil installation) (a) protection from injury of personnel (b) prevention of fire hazard (c) prevention of oil pollution hazard			
(4)	Principal Dimensions, Engine and major machinery particulars - verification			
(D)	CONSTRUCTION - FUEL, MACHINERY, SHAFTING, ELECTRICAL	SYSTEMS		
(1)	Main Engines, Generator Engines, Steering Gears - running test			
(2)	Unattended Machinery Space Installation (Ch. IIIA/18 and IIIB/13 refer) - functio test	on		
(3)	Air Receiver Safety Valves - function test			
(4)	Bilge and Oily Water Pumping System - function test			
(5)	Electrical Circuit - earthing test			
(6)	- insulation resistance test ^(*6)			
(7)	- Main circuit breaker function test (*7)			
(8)	Location of emergency source of electrical power shall be outside machinery space and above waterline – verification (*8)	е		
(9)	Meters on Switchboard - function test			

No.	Survey Item (*2)	Date Surveyed	Surveyor Initial	Survey Result (#) (A/AW/ N/NA)
(E)	PREVENTION AND CONTROL OF POLLUTION			
(1)	Air Emission Assessment (*5)			
(2)	Prevention of Oil Pollution Installation - function test			
(F)	NAVIGATIONAL, COMMUNICATION EQUIPMENT AND OTHERS			
(1)	Radio Communication Equipment			
(2)	Navigational Equipment			
(3)	Certificates of Competence of Master and Engineer (if manoeuvring trial required) - verification			
(4)	Ship manoeuvring trial (*11)			
(5)	Operational and safety trial (FMEA items) (*12) (*13)			
(6)	Plans and data required to be retained onboard (s 6.1 refers) - confirmation of numbers and contents			
(7)	Survey report issued by MD/AS/AO/RA - verification			
(8)	Inspection of remedial deficiency items in Initial / Periodical Survey			
(9)	Supplementary information/data and list of inspection, testing & trial requirements relating to the type of vessel			
(10)	Domestic L.P.G. Installation - inspection			
(G)	ADDITIONAL SURVEY ITEMS (if any)			
(1)	Marking of Safe Working Load and Certificate of Lifting Appliances – verification (*14)			
(2)				

(#) Survey Result

Each of the survey items in this declaration report must be classified \prime coded as indicated below:

A	=	Condition satisfactory/ acceptable
AW	=	Acceptable with deficiencies which would neither affect seaworthiness of the vessel nor the safety of person onboard. Owner /agent is required to monitor for further deterioration and required to take appropriate remedial action (report to be attached)
N	=	Not acceptable (report to be attached)
NA	=	Not applicable

* Notes

- *1 This Note item is not in use.
- *2 Where practicable the listed items may be presented for inspection prior to the final inspection.
- *3 Random check on the condition of lifejackets is to be according to the following proportions:

Statutory Required No.	Random	Statutory Required No.	Random	
of Adult Lifejackets	Check	Children Lifejackets	Check	
1 - 10	100%	1 – 10	100%	
11 - 100	10 pcs	11 – 50	20 pcs	
101 – 1000	10%	>100	20%	
>1000	100 pcs			

The counting of the number is to be 100%

- *4 Strength test to be carried out when necessary.
- *5 Air emission requirements to be conducted as per Annex I-10.
- *6 Applicable to all vessels other than Cat. B primitive vessels (kaito). For vessels other than ferries and floating restaurants, a valid EMSD registered electrical contractor (REC) issued electrical system insulation test report (with the test being conducted by an EMSD registered electrical worker (REW) within 2 weeks prior to the final inspection) is acceptable in lieu of the insulation resistance test inspection responsible by MD officer or authorized inspection personnels. A valid electrical system insulation test report shall include the relevant necessary information. A valid electrical system insulation test report issued by an authorized inspection personnel is acceptable.
- *7 Applicable to any vessel fitted with generator of each capacity exceeding 50 kW.
- *8 Applicable to only a vessel which is still a new vessel when the reference to "the commencement date of the Survey Regulation" in the definition of "new vessel" under Ch.I/3.1 is substituted by "29 November 2014".
- *9 In addition to the visual inspection, owner's declaration on the amount and disposition of the ballast weights to be furnished to Marine Department for record.
- *10 Applicable to launches, ferries and floating restaurants. The exact crew number indicated on the muster list shall participate in the drill.
- *11 Applicable to ferry vessels only. The trial shall include crash ahead and astern running, turning and windlass operation test.
- *12 Applicable to vessels of the type stated in Ch. I/4.2.
- *13 For vessels of the type stated in Ch. I/4.2, the certificate of competence or an eyesight certificate (issued by a registered medical practitioner or registered optometrist) of the designated look-out (Ch. XII/11.1 refers) also to be verified.
- *14 The following document / certificates certified by competent examiner shall be presented in final inspection for verification of validity.
 - i) Register of Lifting Appliance & Lifting Gear (Form 1);
 - ii) Certificate of Test and Examination of Winches, Derricks and their Accessory Gear (Form 2)(if applicable);
 - iii) Certificate of Test and Examination of Lifting Appliance and their Accessory Gear other than Derricks (Form 3) (if applicable);

<u>APPENDIX (V) – RECORD OF EQUIPMENT AND OPERATIONAL CONDITIONS</u>

N	ame of Vessel	Certificate o	f Ownership Numb	per
C	lass	Type	Category	
L	ength Overall (m)	Length (L) (m)	Extreme Breadth	h (m)
G	ross Tonnage	Net Tonnage	Material of Hull	
1.	THIS IS TO CERTIFY that on the basis of for the service intended and in good conditi			on, , the abovementioned vessel is fit
2.	that the vessel only carries a maximum of _	persons, including a maximu	ım of	_ passengers;
3.	that the vessel is manned by not less than _	crew, including:		
	coxswain and engin	ne operator;		
4.	that the vessel may only ply/operate within: Specified Sheltered Waters / Waters of Hor			
	(Note: When navigating beyond Waters of F	Hong Kong, no passenger is permitted to ca	• ,	
5.	that the vessel is	_ to ply with a Combined Coxswain and E	ngine operator.	[Permitted / Not Permitted / NA]
6.	that the vessel is	to tow. (No passengers can be carried wh	nen towing)	[Permitted / Not Permitted]
<u>C</u>	Ownership and Related Information	<u>n:</u>		
О	wner of vessel:			
A	ddress:			
C	ertificate of Ownership No.		Year of build	
S	tarting date of survey cycle		. Date of first fina	al inspection

Safety Equipment

(1)	life-saving	appliances motor lifeboat(s)	
-		inflatable liferaft(s)	
		buoyant apparatus(es)	
		adult lifejacket(s)	
		children lifejacket(s)	
		lifebuoy(s), including:	
			with self-igniting light(s)
			with self activating smoke(s)
			with buoyant lifeline(s)
		line-throwing appliance(s)
		rocket parachute flare(s)	
		radar transponder(s)	
Additio	onal Particula	ars of Life-saving Applian	ces:
ī	Item		Remarks
1	item		Remarks

(2) fire	e-fighting apparatus					
	fire detection	n and alarm system	n(s)			
	fixed CO ₂ fir	e extinguishing s	ystem(s)			
	automatic sp	rinkler system				
	fire station(s)					
	fire control p					
	fire roster(s)	fire roster(s)				
	non-portable	fire extinguisher	(s)			
	including:					
		45L foam		16kg CO ₂		
	portable fire	extinguisher(s),				
	including:					
		9L or more for	am			
		3kg or more CO ₂ 9L or more water				
	-					
		1.4kg or more	dry powder			
		2.3kg or more	dry powder			
		2.7kg or more	dry powder			
		4.5kg or more	dry powder			
	main fire pur	mp(s), including:				
		manual		power		
	emergency fi	ire pump(s), inclu	ding:			
		manual		power		
	fire hydrant(s	s)	fire hose(s)		
	jet nozzle(s)		fireman's	outfit(s)		
	spray nozzle	(s)				
	jet nozzle(s)/	spray nozzle(s)				
	fire buckets	with lanyard(s)				
	fire blanket(s	s)				
	international	shore connection	(s)			
	fireman's ax	e(s)				
	fire main(s)					
	foam applica	$tor + 2 \times 20L mo$	hile foam(s)			

Additional Particulars of Fire-Fighting Apparatus:					
Item	Remarks				
(3) radio communications equipment: very high frequency radio installation(s)					
	conformed automatic identification system(s) citizen Band Transceiver(s)				
	single-side Band Radio(s) (with DSC and GPS)				
	VHF (Very High Frequency) radio(s) (with DSC and GPS)				
Additional Radio	Communications Equipment:				
Item	Remarks				
(4) navigational equipment: conformed radar					
Additional Navigational Equipment:					
Item	Remarks				

Particulars of Key Installations

1	Main Propulsion System
(a)	The vessel is fitted with propulsion system. [Yes / No]
(b)	Number of propellers fitted in the vessel:
(c)	Number of water-jets fitted in the vessel:
(d)	Main Engine Information:

Manufacturer and Model	Serial Number	Location	Power Output (kW)	Rated Speed (RPM)	Туре	Remarks
Total Power Output (kW)						

(e) Gear Box Information: (if applicable)

Manufacturer and Model	Serial Number	Location	Remarks

(f) Electric Motor: (for diesel electric propulsion system)

Manufacturer and Model	Serial Number	Location	Power Output (kW)	Rated Speed (RPM)
Total Power Output (kW)				

2 Auxiliary Engine Information:

Manufacturer and Model	Serial Number	Power Output (kW)	Rated Speed (RPM)	Туре	With Generator
Total Power Output (kW)					

Compressed air system is fitted onboard. [Yes / No] If Yes, Safety Valve of air receiver/cement tank information:

Item	Serial Number of Air Receiver / Cement Tank	Safety Valve set pressure (bar)	Remarks

4.	The vessel is fitted with	lifting appliances/ derrick cranes.	[Yes / No]
	C 11	nces complies with the General Arrangement and ppliances and Lifting Gear	[Yes / No / NA]
5.	This vessel has If Yes, Permanent Ballas		[Yes / No]

	Weight (tonnes)	Location			Approved Record:
Item		Frames (from) - (to)	Lateral Position	Material	Drawing / Document / Letter (if applicable)

6.	Fuel Tank (Capacity (m ³)	in		No. of tanks.		
7.	LPG installation for domestic use is fitted onboard (the capacity of LPG not exceed 50 kg).				[Yes / No]		
8.	Additional particulars of key installations:						
	Item			Remar	ks		
1							

The above sur	vey declaration for the vessel is intended for the issue of Certificate of Survey and following c	ertificate /document:-
(1)	Survey Record of Safety Equipment ※	[Yes / No / NA]
(2)	Hong Kong Load Line Certificate / Freeboard Assignment Certificate	[Yes / No / NA]
(3)	Survey Record of Tonnage Measurement	[Yes / No / NA]
(4)	Survey Record of Inspection for Cement Tank / Air Receiver/ Material / Equipment Test	[Yes / No / NA]
Are following processed):-	certificates/ document required for the operation of the vessel (if yes, relevant plans approval	and information are to be
(5)	Exemption Certificate/ Permit for alternative material, fitting or equipment	[Yes / No / NA]
(6)	International Tonnage Certificate	[Yes / No / NA]
(7)	Minimum Safe Manning Document	[Yes / No / NA]
(8)	International Load Line Certificate	[Yes / No / NA]
(9)	International ※ / Hong Kong Oil Pollution Prevention Certificate	[Yes / No / NA]
(10)	International ¾ / Hong Kong Pollution Prevention Certificate for the Carriage of Noxious Liquid Substances in Bulk	[Yes / No / NA]
(11)	International ※ / Hong Kong Air Pollution Prevention Certificate	[Yes / No / NA]
(12)	Declaration of Fitness for the Carriage of Dangerous Goods 💥	[Yes / No / NA]
(13)	Register & Certification of Lifting Appliances and Lifting Gear 💥	[Yes / No / NA]
(14)	Other:	
Note:	Submission of Convention Certificates may be acceptable to MD	
For the above	required certificate(s), the survey work	
	(i) for item(s) are expected completion by(date)	
	(ii) rest of item(s) are expected completion by(date)	
	(iii) completion date will be separately advised by Owner	

Supplement information for the above:

APPENDIX (VI) AO's CHECKLIST (with cross-reference to items listed in Appendix (III) and Appendix (IV)

Personal Data Collection Statement

In accordance with the Personal Data (Privacy) Ordinance (Cap. 486), data subjects have a right to request access to and correction of their personal data provided in the application form. For access to or correction of personal data in the application form, please contact the Officer-in-charge, Local Vessels Safety Section of the Marine Department.