



香港特別行政區政府海事處

MARINE DEPARTMENT

THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION

Notification of Changes of Crew**Sea-going or Coastal-going Hong Kong registered ship****Merchant Shipping (Seafarers)(Crew Agreements, Lists of Crew and Discharge of Seafarers) Regulation (Cap. 478L)**

Name of ship	IMO Number	Official Number	Port of Registry
			Hong Kong
Name of registered owner/representative person in Hong Kong	Date and place of commencement of agreement and lists of crew		
	Date:	Place:	

I hereby certify that entries in this record to be a true copy of the entries made in the relevant crew agreement and lists of crew of the above-named ship.

Signature of Master Date Place

Note for the Master's Attention

Where changes in the crew have been taken place, the master is required to complete this form and send it as soon as practicable to the Superintendent of the Mercantile Marine Office, 3/F., Harbour Building, 38, Pier Road, Hong Kong, Fax No. (852)2545 4669.

Part I - Discharge

Ref. No.in List of Crew	Name of Seafarer (Block Letter, surname first)	No. of Seafarer's Employment Registration Book (S.E.R.B.) or equivalent	Date and Place of Engagement		Capacity in which employed	Date and Place of Discharge	
			Date	Place		Date	Place

Part II - Employment

Ref. No. in List of Crew	Name of Seafarer (Block letter, surname first)	Gender	Nationality	Date of birth	No. of S.E.R.B or equivalent	Capacity in which engaged	Grade, Number of Certificate/Licence* held	Date and Place of Engagement	
								Date	Place

*Certificate/Licence include: Certificate of Competency/Service or Licence for officers issued by Hong Kong Marine Department, Authority To Operate for radio officers/radio operating personnel issued by Office of the Communications Authority of Hong Kong, Certificate of Competency as an AB issued by Hong Kong Marine Department for ABs, S.T.C.W. watch keeping certificate for deck/engine room watch ratings, Dangerous Cargo endorsements for officers/ratings.

Personal Data Collection Statement

In accordance with the Personal Data (Privacy) Ordinance (Cap. 486), data subjects have a right to request access to and correction of their personal data provided in the application form. For access to or correction of personal data in the application form, please contact the Officer-in-charge, Mercantile Marine Office of the Marine Department.