



船員名單

LIST OF CREW

註：填寫本表格前，請參閱第2頁的‘填表須知’。

Note: Please read the ‘Guidance Notes’ on page 2 before filling in this form.

頁號
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船舶名稱 Name of Ship				國際海事組織編號 IMO Number			
				船員協議與船員名冊開始生效日期 Date of commencement of agreement and lists of crew			
編號 Ref. No.	(a) 海員姓名 (正楷, 先寫姓氏) Name of seafarer (Block Letter, surname first)	(a) 性別 Gender	(a) 海員地址 Address of Seafarer	(a) 受僱職位 Capacity in which employed	受僱日期、地點 Date and Place of engagement	(a) 受僱海員簽署 Signature of Seafarer on engagement	有關人員在受僱海 員面前草簽* ⁴ Initial of Person * ⁴ before whom the Seafarer is engaged
	(b) 海員僱用登記簿或同等文件編號 No. of Seafarers Employment Registration Book or Equivalent	(b) 國籍 Nationality	(b) 直系親屬姓名 Name of Next-of-Kin	(b) 所持證書/執照的資料* ² Particulars of Certificate/Licence held* ²	解職日期、地點 Date and Place of discharge	(b) 解職海員簽署 Signature of Seafarer on discharge	有關人員在解職海 員面前草簽 Initial of Person before whom the Seafarer is discharged
	(c) 出生日期 Date of Birth	(c) 出生地點 Place of Birth	(c) 直系親屬關係* ¹ Relationship of Next-of-Kin* ¹	(c) 每月工資* ³ Amount of wages per calendar month* ³			
(a)	(a)	(a)	(a)		(a) 受僱 Eng.		
(b)	(b)	(b)	(b)		(b) 解職 Dis.		
(c)	(c)	(c)	(c)				
(a)	(a)	(a)	(a)		(a) 受僱 Eng.		
(b)	(b)	(b)	(b)		(b) 解職 Dis.		
(c)	(c)	(c)	(c)				
(a)	(a)	(a)	(a)		(a) 受僱 Eng.		
(b)	(b)	(b)	(b)		(b) 解職 Dis.		
(c)	(c)	(c)	(c)				
(a)	(a)	(a)	(a)		(a) 受僱 Eng.		
(b)	(b)	(b)	(b)		(b) 解職 Dis.		
(c)	(c)	(c)	(c)				

填表須知

1. 加填直系親屬地址，如它與海員地址不相同。
2. 須填上的資料：
 - ◇ 高級船員方面，由**香港海事處**所簽發的高級船員適任證書/服務資歷證書或執照的職級和編號。(如執照尚未獲簽發，註上海事處所發出的信件檔案編號確認申請在處理中)
 - ◇ 電報生/無線電操作人員方面，由**香港通訊事務管理局辦公室**所簽發的操作授權證明的編號。
 - ◇ 值班甲板/機艙普通船員方面，「培訓、發證和值班標準」值班證書的編號及持有人所符合的「培訓、發證和值班標準」公約守則。
 - ◇ 高級海員方面，高級海員所持**香港海事處**簽發甲板/機房高級海員培訓合格證書編號或獲承認為等同該培訓合格證書的證書編號。
 - ◇ 高級船員/普通船員的危險貨物批註的詳述。
3. 於工資銀碼前面清楚地填上幣值。
4. 草簽人員 - 其可以是船長、僱主或海事處官員 — 須滿意受僱海員已明白協議的條款及持有有效的健康證明書。
5. 收集個人資料聲明

根據《個人資料(私隱)條例》(第486章)，資料當事人有權要求查閱及改正在此申請表提供的個人資料。如須查閱或改正此申請表的個人資料，請與海事處商船海員管理處聯絡。

GUIDANCE NOTES

1. Address of next-of-kin to be added if it is different from the seafarer.
2. Particulars to be entered:
 - ◇ For officer, grade and number of Certificate of Competency/Service or Licence issued by **Hong Kong Marine Department**. (Indicate file reference no. of letter from Marine Department acknowledging the processing of application for licence, if licence not yet issued)
 - ◇ For Radio Officer/radio operating personnel, number of Authority To Operate issued by **Office of the Communications Authority, Hong Kong**.
 - ◇ For deck/engine room watch rating, number of STCW watch keeping certificate and with which regulation of the STCW convention the holder complies.
 - ◇ For AB, number of Certificate of Competency for Able Seafarers deck/ engine issued by **Hong Kong Marine Department** or the certificate recognized as equivalent to that Certificate of Proficiency possessed by the Able Seafarers.
 - ◇ Details of Dangerous Cargo Endorsements for officers and ratings.
3. Clearly specified the currency before the amount of wages.
4. The Person affixing the initial, who may be the master, the employer or Mercantile Marine officials, should satisfy that the seafarer being engaged has understood the terms of the Agreement and possesses a valid medical fitness certificate.
5. Personal Data Collection Statement

In accordance with the Personal Data (Privacy) Ordinance (Cap. 486), data subjects have a right to request access to and correction of their personal data provided in the application form. For access to or correction of personal data in the application form, please contact the Officer-in-charge, Mercantile Marine Office of the Marine Department.