

MARINE DEPARTMENT  
HONG KONG, CHINA  
中國香港海事處

## NOTICE OF ALTERATION TO SHIP

### 船舶改裝通知書

Merchant Shipping (Registration) Ordinance s.81  
商船(註冊)條例第 81 條

To : Hong Kong Shipping Registry,  
致：香港船舶註冊處

Name of Ship 船舶名稱	Official Number 註冊編號
Full name of *Owner(s) / Representative Person / Demise Charterer *船東 / 代表人 / 轉管租約承租人 全名	

I/We hereby give notice that the following alteration(s) to the abovenamed ship has/have been completed:  
本人/我們謹此通知，上述船舶已經改裝，改裝情況如下：

- ☐ Material alteration to the ship affecting her length, breadth or depth.  
本船舶經重大改裝而影響到其長度、寬度或深度。
- ☐ Change of means of propulsion (e.g. from dumb to engine or vice versa).  
更改推進裝置（例：由無主機改為有主機，或由有主機改為無主機）。
- ☐ Others (e.g. changes in tonnage or engine, etc) please specify :  
其他（例：更改噸位或主機裝置等），請註明：

\_\_\_\_\_

\_\_\_\_\_

Signature  
簽署

\_\_\_\_\_

Name in full  
姓名全寫

\_\_\_\_\_

Status  
身分

\*Owner/Representative Person/Demise Charterer \*船東/代表人/轉管租約承租人

Date  
日期

\_\_\_\_\_

☐ Tick as appropriate  
請在適當方格內加上「✓」號

\* Delete as appropriate  
請將不適用者刪去

Notes : To facilitate entries into the Register and issue of Certificate of Registry, please provide information in English.  
註：為方便以電腦整理資料和編印註冊證明書，請用英文填寫

## Personal Data Collection Statement

### **1. Purposes of Collection**

The personal data provided by means of this form will be used by Marine Department for the following purposes:

- (a) activities relating to the processing of your application in this form;
- (b) facilitating communication between Marine Department and yourself;
- (c) for any other legitimate purposes as may be required, authorized or permitted by law;
- (d) limited personal data of successful applicants may be used via the Marine Department's Internet web site for verification of the issued certificate by any third party; and
- (e) for statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required by this form. If you fail to supply the required data, your application may be refused.

### **2. Classes of Transferees**

The personal data you provided by means of this form may be disclosed to other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above.

### **3. Access to Personal Data**

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

### **4. Enquires**

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Officer-in-charge  
Ship Registration Services Section  
Marine Department  
3/F, Harbour Building  
38 Pier Road, Central  
Hong Kong.

## 收集個人資料聲明

### **1. 目的**

海事處會使用透過本申請表所獲得的個人資料作下列用途：

- (a) 辦理有關審批你在本申請表中所提出的申請的事務；
- (b) 方便海事處與你聯絡；
- (c) 供作法例規定、授權或准許的其他合法用途；
- (d) 成功申請人的有限個人資料會用於海事處的互聯網網頁以供第三者查證本處所發出的證書；以及
- (e) 供作統計及研究用途，但所得的統計數字或研究成果，不會以能辨識各有關的資料當事人或其中任何人的身份的形式提供。

你必須提供本申請表格所要求的個人資料。假如你未能提供所需資料，你的申請可能不獲接納。

### **2. 獲轉交資料的部門／人士**

你透過本申請表所提供的個人資料會向其他政府部門、決策局及有關機構，以作上述第1段所列的用途。

### **3. 索閱個人資料**

根據《個人資料（私隱）條例》第18及22條及附表1第6條，你有權索閱和修正你的個人資料。你的索閱權包括獲取本申請表所提供的個人資料副本一份。

### **4. 查詢**

有關透過本申請表收集的個人資料的查詢，包括索閱及修正資料，應寄往：

香港  
中環統一碼頭38號  
海港政府大樓3樓  
海事處船舶註冊服務組主管