



**MARINE DEPARTMENT**  
**THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION**

**Declaration of Survey**  
**For the Survey of an Existing Local Vessel**  
**(Plan Approval for Vessel Alteration)**

<b>Name Of Vessel:-</b>		<b>Certificate Of Ownership No. or</b> <b>Approval-In-Principle No.:</b>	
<b>Class II /III</b>	<b>Type :</b>	<b>Category A / B</b>	
<b>Length Overall (m) :</b>	<b>Length (L) (m) :</b>	<b>Extreme Breath (m) :</b>	
<b>Gross Tonnage:</b>	<b>Net Tonnage :</b>	<b>Material of Hull:</b>	

**Submission of Plans and Data**

- 1 Plans and data should be submitted according to the relevant item number given in tables of Chapter II of “Code of Practice – Safety Standards for Class I, II and III Vessels” for the construction of new vessel and alteration of existing vessel.
2. For a not classed vessel, plans and data should be submitted to the relevant survey party ( i.e. MD/AS/AO/RA) for approval (or for record, as specified). One copy of such approved plans should be submitted to the Marine Department for record.
3. For a vessel classed with a classification society, plans and data should be submitted to the relevant “AO” or classification society for approval. One copy of such approved plans should be submitted to the Marine Department for record.
4. Additional plans and data will be required when deemed necessary.

Note: (1) MD = Marine Department; AS = Authorized Surveyor; AO = Authorized Organization;  
RA = Recognized Authority.

**Plans submitted**

Vessel Category	A		B	Comments on Approval (see details below # )
	Not classed	Classed		
Plans and Data				

**# Comments on approval**

(1) Each of the approved plans or not approved plans in this declaration report must be classified / coded as indicated below:

- A = Approved
- AW = Approved with Comments ( see report attached)
- N = Not approved with comments and required re-submission ( see report attached)
- NA = Not applicable

Note: A "Report and Comments on Plan Approval" is attached.

Remarks \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I declare that the above approved plans were conducted in accordance with the requirements of the Merchant Shipping ( Local Vessels) Ordinance, Cap 548, and relevant regulations, codes and standards as required to my satisfaction. The approval confirms that the structure, equipment, system, fittings, arrangement and material of the vessel and the condition thereof are in all respects satisfactory for the class and type of the vessel intended for its operational purpose.

Supplement survey reports to be attached, if applicable. [ Yes / No ]

Signature of Authorized Surveyor / Authorized Organization (AO)

/ Recognized Authority (RA)\*Representative: \_\_\_\_\_

Name of Authorized Surveyor / AO / RA\*Representative (in block letter): \_\_\_\_\_

Name of AO or RA\*: \_\_\_\_\_

Date : \_\_\_\_\_

Note: Any revised approved plans or approved / endorsed final as fitted plans should be submitted to the Marine Department not later than 7 days before the Final Inspection is carried out.



**Follow-up Inspection of remedial items (if applicable)**

Survey Part & Item No.	Nature of defect / Deficiency	Comments, including remedial action and evidence of rectification required before issue of Certificate

*Continued on separate sheet if necessary with page numbering*

Signature of Authorized Surveyor / Authorized Organization (AO)

/ Recognized Authority (RA)\*Representative: \_\_\_\_\_

Name of Authorized Surveyor / AO / RA\*Representative (in block letter): \_\_\_\_\_

Name of AO or RA\*: \_\_\_\_\_

Date: \_\_\_\_\_

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**Personal Data Collection Statement 收集個人資料聲明**

In accordance with the Personal Data (Privacy) Ordinance (Cap. 486), data subjects have a right to request access to and correction of their personal data provided in the application form. For access to or correction of personal data in the application form, please contact the Officer-in-charge, Local Vessels Safety Section of the Marine Department.

根據《個人資料（私隱）條例》（第 486 章），資料當事人有權要求查閱及改正在此申請表提供的個人資料。如須查閱或改正此申請表的個人資料，請與海事處本地船舶安全組聯絡。