

**Application for Towing a Banana Boat or Similar Vessel
(For Class IV Vessels)
Guidance Notes**

Attention

1. The vessel applying for towing a banana boat or similar vessel shall be:
 - i) a class IV vessel that is more than 3 metres in length overall;
 - ii) fitted with engine(s) of more than 3 kilowatts total propulsion power; and
 - iii) equipped with towing facilities.
2. The maximum carrying capacity of the vessel being towed shall not be more than five (5) persons.
3. Every person on board the vessel being towed shall be provided with a seat and an independent handhold.
4. The owner shall sign the application form and present the original copy of his/her identity card. If the vessel is owned by a company, the form shall be signed by the authorized officer of the company and affixed with the company seal/stamp.
5. If the owner authorizes another person to act on his/her behalf, the authorized person is required to present the original copy of his/her identity card and the certified true copy of the owner.

Required Documents and Fee

1. Completed application form [Application for Towing a Banana Boat or Similar Vessel];
2. The original identity card/certificate of incorporation and business registration certificate of the owner or its certified true copy if the owner is not applying in person;
3. The original identity card of the authorized person (if applicable);
4. Original copy of the operating licence (if amendment required) ;
5. Copy of a valid third party risks insurance policy or certificate of insurance issued by an authorized insurer in accordance with the Merchant Shipping (Local Vessels)(Compulsory Third Party Risks Insurance) Regulation showing compliance with the minimum amount of insurance cover for the vessel concerned.;
6. Copy of a valid certificate of inspection (if applicable);
7. No fee shall be payable in respect of change of licence conditions and endorsements in operating licence.

Submission of Application

The completed application form together with the required documents shall be submitted to any of the following Marine Offices during their office hours:

<u>Marine Office</u>	<u>Address</u>	<u>Tel.</u>
Central Marine Office	3/F, Harbour Building, 38 Pier Road, Central, Hong Kong	2852 3082
Shau Kei Wan Marine Office	10 Tam Kung Temple Road, Shau Kei Wan, Hong Kong	2560 1665
Aberdeen Marine Office	100A Shek Pai Wan Road, Aberdeen, Hong Kong	2873 8362
Cheung Chau Marine Office	86 Tung Wan Road, Cheung Chau	2981 0225
Yau Ma Tei Marine Office	38 Hoi Fai Road, Yau Ma Tei, Kowloon	2385 5661
Tuen Mun Marine Office	15 Sam Shing Street, Tuen Mun, N.T.	2451 9456
Sai Kung Marine Office	4/F, Sai Kung Government Offices Building, Sai Kung, N.T.	2792 1212
Tai Po Marine Office	3 Yu On Street, Sam Mun Tsai, Tai Po, N.T.	2667 6939

Purpose of Collection of Personal Data

1. The personal data provided in the application form will be used for the licensing and control of the vessel concerned by the Marine Department and may be disclosed to other departments/agencies for investigation/prosecution purposes.
2. The supply of information is obligatory. Please ensure that all parts in the application form are completed and the information provided is accurate and correct. Failure to do so may cause delay in the processing of your application or even result in your disqualification from application.

Access to Personal Data

For amendment or access to personal data after submission of this application form, please contact the officer-in-charge of the relevant Marine Office at any time during its office hours.