



SHIP NAME \_\_\_\_\_ IMO No. \_\_\_\_\_

LAST CSR (DOCUMENT NO. \_\_\_\_\_)

	Item	Information for updating	HKSR checking
1	Date of change occurred (the latest of the changes)	(yyyy/mm/dd)	<input type="checkbox"/>
2	Flag State	-----Hong Kong, China-----	
3	Date of registration	-----*will show date on the register-----	<input type="checkbox"/>
4	Ship name	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:	<input type="checkbox"/>
5	Port of Registration	-----Hong Kong-----	
6	Registered owner(s) : Owner Registered address :	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:	<input type="checkbox"/>
7	Registered owner identification number	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:	<input type="checkbox"/>
8	*for Demise Registration only Registered demise charterer : Charterer Registered address :	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:	<input type="checkbox"/>
9	International Safety Management company : Management company Registered address : Address of its safety management activities :	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:  <i>*Copy ISM Declaration &amp; DOC if update is required</i>	<input type="checkbox"/>
10	Management Company identification number	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:	<input type="checkbox"/>
11	Classification society with which the ship is classed :	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:  <i>*Copy Class certificate if update is required</i>	<input type="checkbox"/>
12	Recognized Organization/ Administration which issued Document of Compliance : Body which carried out audit (if different) :	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:  <i>*Copy DOC if update is required</i>	<input type="checkbox"/>
13	Recognized Organization/ Administration which issued Safety Management Certificate : Body which carried out audit (if different) :	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:  <i>*Copy SMC if update is required</i>	<input type="checkbox"/>
14	Recognized Security Organization/ Administration which issued International Ship Security Certificate : Body which carried out verification (if different) :	<input type="checkbox"/> No change/ <input type="checkbox"/> changed to:  <i>*Copy ISSC if update is required</i>	<input type="checkbox"/>

**I confirm the above change(s) has been occurred**

(Date) \_\_\_\_\_ (Name) \_\_\_\_\_ (Signature) \_\_\_\_\_  
(Tel) \_\_\_\_\_ (Fax) \_\_\_\_\_ (Email) \_\_\_\_\_

Please mark for and on behalf of  Ship Owner  Ship Master  Ship Manager

----- For Shipping Registry use -----

Form rejected \_\_\_\_\_  Form accepted \_\_\_\_\_ Approved by : \_\_\_\_\_  
 Flag-in from \_\_\_\_\_  Portfolio received Issued by : \_\_\_\_\_  
 30 days \_\_\_\_\_  60 days \_\_\_\_\_  90 days \_\_\_\_\_ Collected by : \_\_\_\_\_

## Notes for “Form 2” 注意事項：

- N1. This form is applicable for a ship registered in Hong Kong and is used for the Company (as defined in SOLAS regulation IX/1) or the master of the ship to apply for an updated CSR document whenever there are any change(s) **occurred** related to the entries in the latest CSR document.  
本表格適用於已經在香港註冊的船舶。每當船上最新的一張「連續概要紀錄」內的資料發生了更改後，{國際海上人命安全公約}第 IX/1 條規定的公司或船長應須填寫此表格以便向本處申請發出更新的「連續概要紀錄」。
- N2. The date entered in the item 1 should be the **date the change occurred**.  
表格的第一項內應填寫資料**已更改的日期**。
- N3. Please submit copy of the completed form together and the (\*) necessary documents to :  
請將填妥的表格及 (\*) 所需文件的副本遞交至：
- E-mail 電郵 : [csr@mardep.gov.hk](mailto:csr@mardep.gov.hk)
  - Fax 傳真 : (852) 2541 8842
  - Postal 郵寄 : Hong Kong Shipping Registry, 3/F Harbour Building, 38 Pier Road, Central, Hong Kong.  
香港 中環 統一碼頭道 38 號 海港政府大樓 302 室 香港船舶註冊處。
- N4. This office will contact the ship's Representative Person [Section 68 of the Merchant Shipping (Registration) Ordinance) for the collection of CSR and the invoice (HK\$260).  
Please note that payment is required upon collection of the said CSR and the opening hours of the shroff office is 8:30a.m. to 12:30 p.m. & 2:00 p.m. to 4:30p.m. (Monday to Friday) except public holiday.  
本處在簽發「連續概要紀錄」及發出發票 (港幣\$260 元) 後，會通知船舶代理人 [商船(註冊)條例第 68 條] 前往繳費處繳費，繳費後可到本辦事處領取「連續概要紀錄」。  
繳費處辦公時間為星期一至五(公眾假期除外)上午八時三十分至十二時三十分，下午二時至四時三十分。

**Enquiry Telephone No./查詢電話 : +852 2852 3068.**

----- End (完) -----