

Notice dated 26/1/2011 by the China Maritime Safety Administration
Ref. Hai Chuan Bo[2011]43

Re: Notice of Port Clearance procedures relating to Hong Kong registered ships

To: All subordinate Maritime Safety Administration Bureaus

Presently, some new building vessels which will be registered in Hong Kong are unable to apply for port clearance for departure due to the original "Certificate of Registry" are not available onboard for inspection. In order to facilitate the shipping companies to apply for port clearance for these vessels, it is agreed with the Hong Kong Marine Department (MD) that MD will fax or email a copy of the "Certificate of Registry" directly to the concerned China Maritime Administration offices for processing port clearance for the new built vessels in lieu of the original "Certificate of Registry". The copy of "Certificate of Registry" will be transmitted through MD's designated facsimile machine or email address.

1. MD should be informed of the full name and facsimile number or email address of the China Maritime Administration office to which an application of port clearance is submitted for a new building Hong Kong vessel if the original "Certificate of Registry" is not available with the application.
2. Upon completion of the registration of the vessel, MD will transmit a copy of the "Certificate of Registry" directly by facsimile or by e-mail to the address as provided by the ship owner to confirm the registration of the vessel in Hong Kong.

MD shall use its designated facsimile machine or email address for transmitting the "Certificate of Registry" to the China Maritime Administration office which processes the port clearance. The MD's designated facsimile number and email address are:

Fax: (852) 2541 8842

Email: hksr@mardep.gov.hk

3. The concerned China Maritime Administration office on receipt of the transmission of the "Certificate of Registry" from MD, should contact MD immediately if they have doubt on the transmission. They should contact the following MD office in details:

The Chief Assistant Registrar / Shipping Registry & Mercantile Marine Office

Telephone: (852) 2852 4383

Facsimile: (852) 2541 8842

Email address: hksr@mardep.gov.hk

4. China Maritime Administration offices, on receipt of the required application documents and the transmission from MD, shall process the port clearance application.
5. China Maritime Administration offices should inform their regional offices or units under their administrative control regarding this notice. If there is any question in relation to this notice, please contact our office.