

**Application for Towing a Banana Boat or Similar Vessel
(For Class IV Vessels)
Guidance Notes**

Attention

1. The vessel applying for towing a banana boat or similar vessel shall be:
 - i) a class IV vessel that is more than 3 metres in length overall;
 - ii) fitted with engine(s) of more than 3 kilowatts total propulsion power; and
 - iii) equipped with towing facilities.
2. The maximum carrying capacity of the vessel being towed shall not be more than five (5) persons.
3. Every person on board the vessel being towed shall be provided with a seat and an independent handhold.
4. The owner shall sign the application form and present the original copy of his/her identity card. If the vessel is owned by a company, the form shall be signed by the authorized officer of the company and stamped with the company chop.
5. If the owner authorizes another person to act on his/her behalf, the authorized person is required to present the original copy of his/her identity card and the certified true copy of the owner.

Required Documents and Fee

1. Completed application form [Application for Towing a Banana Boat or Similar Vessel];
2. The original identity card/certificate of incorporation and business registration certificate of the owner or its certified true copy if the owner is not applying in person;
3. The original identity card of the authorized person (if applicable);
4. Original copy of the operating licence (if amendment required) ;
5. Copy of a valid third party risks insurance policy or certificate of insurance issued by an authorized insurer in accordance with the Merchant Shipping (Local Vessels)(Compulsory Third Party Risks Insurance) Regulation showing compliance with the minimum amount of insurance cover for the vessel concerned.;
6. Copy of a valid certificate of inspection (if applicable);
7. No fee shall be payable in respect of change of licence conditions and endorsements in operating licence.

Submission of Application

The completed application form together with the required documents shall be submitted to any of the following Marine Offices during their office hours:

| <u>Marine Office</u> | <u>Address</u> | <u>Tel.</u> |
|----------------------------|---|-------------|
| Central Marine Office | 3/F, Harbour Building, 38 Pier Road, Central, Hong Kong | 2852 3082 |
| Shau Kei Wan Marine Office | 10 Tam Kung Temple Road, Shau Kei Wan, Hong Kong | 2560 1665 |
| Aberdeen Marine Office | 100A Shek Pai Wan Road, Aberdeen, Hong Kong | 2873 8362 |
| Cheung Chau Marine Office | 86 Tung Wan Road, Cheung Chau | 2981 0225 |
| Yau Ma Tei Marine Office | 38 Hoi Fai Road, Yau Ma Tei, Kowloon | 2385 5661 |
| Tuen Mun Marine Office | 15 Sam Shing Street, Tuen Mun, N.T. | 2451 9456 |
| Sai Kung Marine Office | 4/F, Sai Kung Government Offices Building, Sai Kung, N.T. | 2792 1212 |
| Tai Po Marine Office | 3 Yu On Street, Sam Mun Tsai, Tai Po, N.T. | 2667 6939 |

Purpose of Collection of Information

1. The information provided in the application form will be used for the licensing and control of the vessel concerned by the Marine Department and may be disclosed to other departments/agencies for investigation/prosecution purposes.
2. The supply of information is obligatory. Please ensure that all parts in the application form are completed and the information provided is accurate and correct. Failure to do so may cause delay in the processing of your application or even result in your disqualification from application.

Access to Personal Data

For amendment or access to personal data after submission of this application form, please contact the officer-in-charge of the relevant Marine Office at any time during its office hours.