

Applications for Cancellation of the Certificate of Ownership

Attentions

1. Under the following circumstances, the owner of a certificated vessel may apply for cancellation of the vessel's certificate of ownership:

- i. the vessel has been completely destroyed and removed from the Hong Kong waters; or
- ii. the vessel has left Hong Kong permanently.

2. Application for cancellation of a certificate of ownership can be processed at any [District Marine Office](#). For applying the cancellation of the certificate of ownership, the applicant should submit the following documents: -

- i. The original identity card/certificate of incorporation and business registration certificate of the owner or its certified true copy if the owner is not applying in person;
- ii. The certificate of ownership and the operating licence issued to the vessel concerned;
- iii. The certificate of survey issued to the vessel concerned (if applicable);
- iv. A letter signed by the licensed owner of the vessel, stating clearly the reason for the cancellation;
- v. If the vessel has been destroyed and removed from the Hong Kong waters, a proof of the destruction and removal must be produced. Such proof includes a letter issued by the shipyard concerned, a statutory declaration by the owner, or the person who destructed and removed the vessel, stating the date and location where the vessel was destroyed and removed;
- vi. If the vessel has left Hong Kong permanently, the port clearance issued to the vessel or other document proving the vessel is no longer existed in Hong Kong;
- vii. If the licence of the vessel has expired at the time of destruction or when the vessel left Hong Kong, the owner will be required to pay the arrears of licence fee; and
- viii. If the person is acting on behalf of the owner(s), an authorization letter from the

owner with his/her own original Hong Kong Identity Card or passport;

3. If the certificate of ownership, the operating licence or the certificate of survey is lost, a police report for such loss must be produced. In case that the vessel concerned is reported stolen, the application will not be accepted.

4. If the application is approved, the owner of the vessel will be informed in writing that the certificate of ownership of the vessel has been cancelled.