

Marine Department, HKSAR
Guidelines for Location Filming

Location Filming in the Waters of Hong Kong

If the filming program will not affect any port user in the vicinity, there is normally no requirement for an approval from the Marine Department. Permit is required for filming at locations where international and local traffic will likely be interfered, such as fairways, typhoon shelters, Victoria Harbour, ports, boating areas, waters adjacent to gazetted beaches, waters off public piers/landing steps, any location where marine traffic is likely to be busy.

In order to save time on both sides, interested parties are encouraged to contact Principal Information Officer at 2852 4423 or Marine Officer of Central Marine Office at 2852 3080 to clarify whether a permit is required.

If the filming program is likely to affect other port users, the person-in-charge of the program should submit an Application Form, detailing the purpose, date, time, duration, venue, vessels involved, number of persons involved, communication availability and brief description of the program plan to the Principal Information Officer, by post to 24th Floor, Harbour Building, 38 Pier Road, Central, Hong Kong or by fax at 2543 8531. Fee required for a permit is \$160. Application process time is normally 7 working days after receipt of all necessary information.

Please note that additional permit(s) from specified government departments is (are) required separately for the following cases. An applicant should apply the following permits by themselves, of which are not required to be produced for the issue of permit at the Marine Department.

- If explosives, pyrotechnic materials and other dangerous goods (collectively known as special effects materials under the Entertainment Special Effects Ordinance) are used, the applicant should apply a discharge permit from the Television and Entertainment Licensing Authority (TELA). Contact telephone number of TELA is 2594 5756.
- If the filming location is within the boundary of a Marine Park, the applicant should obtain permission from the Agriculture, Fisheries & Conservation Department (AFCD). Contact telephone number of AFCD is 2150 6875.
- If open burning or potential pollution at sea is involved, the applicant should obtain permission from the Environmental Protection Department (EPD). Contact telephone number of EPD is 2838 3111.

Location Filming at Public Pier Areas

For location filming taking part on land area of a public pier, the person-in-charge of the filming program should notify the Police Public Relations Branch (PPRB) if the pier area will be on a non-exclusive basis. He should contact the Film Services Office (FSO) if the filming program will occupy the pier area for exclusive use. Contact telephone number of PPRB and FSO are 2860 6186 and 2594 5745 respectively. If the filming program will involve vessels berthing to piers, please refer to the guidelines for location filming in the waters of Hong Kong.

Location Filming in Marine Department Premises

For location filming within any premises managed by the Marine Department, provisions under the Accommodation Regulation 636 applies wherein for the use of government property for commercial purpose, a current rate of \$5,185 for the first 4 hours and \$1,170 for each subsequent 4-hour block will be charged. If extra government personnel or equipment is required to take part in the filming program, the actual cost for the required personnel or equipment plus overheads shall be levied in accordance with Accommodation Regulation 637. Another 100% of the total charge is required as deposit, which is refundable upon the request of the applicant. Wage and rent for time overrun as well as compensation for damages are to be charged against applicant's deposit.

Licensing and Port Formalities Section
Marine Department
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